

This page sets out the instructions for completing the Prescribed Form – Community Engagement Requirements.

All capitalized terms used in these instructions and the Prescribed Form – Community Engagement Requirements, unless otherwise stated, have the meanings ascribed to them in the LT1 RFP.

INSTRUCTIONS APPLICABLE TO ALL PRESCRIBED FORMS:

- a. The first page of a Prescribed Form should be marked with the name of the Long-Term Reliability Project that is the subject of the Proposal. The Proponent should use the name given to the Long-Term Reliability Project in the Prescribed Form – Proponent Information, Declarations and Workbook.
- b. This instruction page is not required to be submitted as part of the completed Prescribed Form.
- c. The Prescribed Form is required to be submitted electronically via email to the IESO at LT.RFP@ieso.ca.
- d. Information provided in each Prescribed Form should be consistent with the information provided in the Proposal.
- e. Where the Prescribed Form has multiple pages, the pages of the Prescribed Form should be kept together in the Proposal in sequential order.
- f. Where a blank field for a section/page reference is provided in a Prescribed Form, enter the section/page reference of the Proposal where the substantiating evidence for that particular item can be found.
- g. Apart from the completion of any blanks, drop down lists, check boxes or similar uncompleted information in a Prescribed Form, no amendments may be made to the wording of a Prescribed Form.
- h. Each Prescribed Form must be completed in its entirety. Fields marked <if applicable> must be completed if applicable to the Proposal. If not applicable, they should be marked "Not Applicable".
- i. If a signature is required for a Prescribed Form, the Prescribed Form must be signed by a person with authority to bind the Proponent. The Prescribed Form may be printed, signed and scanned, or may be signed digitally through Adobe (Digital ID, or Fill and Sign), Apple Preview or DocuSign.
- j. With the exception of this instruction page, instructions within a Prescribed Form will be enclosed in brackets.

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Capitalized terms not defined herein have the meanings ascribed to them in the LT1 RFP.

Section 1 – Information of the Proponent and the Long-Term Reliability Project

a.	Unique Project ID of the Long-Term Reliability Project: <Insert Unique Project ID>	
b.	Name of the Long-Term Reliability Project: <Enter name of the Long-Term Reliability Project>	
c.	Legal name of the Proponent: <Enter legal name of the Proponent>	

Section 2 – Community and Indigenous Engagement Plan (requirements set out in Section 2.1(f) of the LT1 RFP)

a.	The Proponent has created and maintains a Project Website pursuant to Section 2.1(f)(i)(A) of the LT1 RFP: <insert link to the public website>	Yes, and the Project Website is available at: URL: _____
b.	The information relating to the Long-Term Reliability Project has been included in the Community and Indigenous Engagement Plan and posted on the Project Website pursuant to Section 2.1(f)(i)(A)(I) of the LT1 RFP:	Yes, and a screenshot or other documentation of the posting of such information on the Project Website in the Community and Indigenous Engagement Plan is attached as Exhibit A to this Prescribed Form.
c.	A notice of public community meeting has been posted on the Project Website pursuant to Section 2.1(f)(i)(A)(II) of the LT1 RFP:	Yes, a screenshot or other documentation of the posting of such notice of public community meeting on the Project Website is attached as Exhibit A to this Prescribed Form.
d.	A notice of public community meeting has been delivered to each owner of Property located adjacent to the boundaries of the Properties that, in whole or in part,	Yes, a copy of such notice by means of email, registered mail or courier addressed to such owner of the applicable Property or

	constitute the Project Site pursuant to Section 2.1(f)(ii)(A) of the LT1 RFP:	<p>Properties is attached as Exhibit B to this Prescribed Form.</p> <p>Not Applicable</p>				
e.	If the Project Site is located in whole or in part on lands subject to the authority of one or more Local Municipalities, the Proponent has delivered a notice of the public community meeting to each Local Municipality pursuant to Section 2.1(f)(ii)(B) of the LT1 RFP:	<p>Yes, a copy of such notice by means of email, registered mail or courier addressed to the Chief Administrative Officer or equivalent of the Local Municipality, that notified each Local Municipality of the public community meeting is attached as Exhibit B to this Prescribed Form.</p> <p>Not Applicable</p>				
f.	If the Project Site is located in whole or in part on Indigenous Lands, the Proponent has delivered a notice of a public community meeting to each local Indigenous Community pursuant to Section 2.1(f)(ii)(C) of the LT1 RFP:	<p>Yes, a copy of such notice by means of email, registered mail or courier addressed to the chief or other members of the band council (or equivalent governance body) of each Indigenous Community, that notified the Indigenous Community of the public community meeting is attached as Exhibit B to this Prescribed Form.</p> <p>Not Applicable</p>				
g.	The Proponent held at least one (1) public community meeting in accordance with Section 2.1(f)(i)(B) of the LT1 RFP to discuss the above described Long-Term Reliability Project with the public at large prior to the Proposal Submission Deadline but no earlier than February 17, 2023:	<p>Yes, the details of the public community meeting(s) held in accordance with Section 2.1(f)(i)(B) are as follows:</p> <p>Number of public community meeting(s) held prior to the Proposal Submission Deadline but no earlier than February 17, 2023: ____ <insert number of meetings></p> <p>Insert location and date of each public community meeting:</p> <table border="1" data-bbox="847 1843 1414 1921"> <thead> <tr> <th data-bbox="847 1843 1133 1921">Location</th> <th data-bbox="1133 1843 1414 1921">Date</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Location	Date		
Location	Date					

h.	A copy or summary of the minutes of each public community meeting prepared in accordance with the requirements of Section 2.1(f)(i)(B) has been posted on the Project Website pursuant to Section 2.1(f)(i)(A)(III) of the LT1 RFP:	Yes, a screenshot or other documentation of the posting of such minutes of the public community meeting on the Project Website is attached as Exhibit C to this Prescribed Form.	

I hereby confirm that I am an individual with the authority to bind the Proponent and that, if applicable, by signing this form using electronic signature, I agree to the content, terms and conditions set out in the document on behalf of the Proponent.

PROPONENT NAME: _____

Per: _____

Print Name:

Print Title:
(I have authority to bind the Proponent)

Date Signed:

EXHIBIT A
**SCREENSHOT OR OTHER DOCUMENTATION OF COMMUNITY AND INDIGENOUS
ENGAGEMENT PLAN AND NOTICE OF PUBLIC COMMUNITY MEETING**

Note: Attach a screenshot or other documentation of the posting of such Community and Indigenous Engagement Plan and notice of public community meeting on the Project Website. Each screenshot or other documentation must clearly show the date and the URL of such screenshot or other documentation.

EXHIBIT B
**EVIDENCE OF NOTIFICATION TO APPLICABLE MUNICIPALITY(IES) AND
INDIGENOUS COMMUNITY(IES)**

Note: Attach the notice which was delivered by means of email, registered mail or courier addressed to: (A) such owner of the applicable Property; (B) the Chief Administrative Officer or equivalent of the Municipality; and (C) the chief or other members of the band council (or equivalent governance body) of the Indigenous Community, that notified them of the public community meeting, each as applicable.

EXHIBIT C
MINUTES OF PUBLIC COMMUNITY MEETING

Note: Attach a copy or summary of the minutes of each public community meeting.