

INSTRUCTIONS: ASSIGNEE'S DECLARATION (NATURAL PERSON)
Remote Commissioning (microFIT Contract)

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November 2021

Capitalized terms not defined herein have the meanings provided to them in the microFIT Contract and/or microFIT Rules, as may be applicable.

EXPLANATION TO THE ASSIGNEE AND PURPOSE

Why am I making this declaration?

The purpose of this Assignee's Declaration is for the Assignee (i.e. the party wishing to have the contract assigned to it from another party) to provide the IESO with evidence that the microFIT Contract Assignment Request is being submitted by the Assignee directly, and not by a third party. This information provides the IESO with important information about who it is communicating and contracting with and also protects the Assignee from third parties that may try to act in the Assignee's name. In making this Assignee's Declaration, the Assignee is required to confirm that it has access to its "BEACON" account, and understands the rights and obligations that it will assume under the microFIT Contract.

Why does the Assignee's Declaration need to be commissioned?

The IESO requires that the Assignee's Declaration be commissioned by a Notary Public or Commissioner for Taking Affidavits. This has the same legal effect as swearing a statement under oath; knowingly making a false or fraudulent declaration is a criminal offence. A Notary Public or Commissioner for Taking Affidavits is required to verify the identity of the person making the declaration (the "declarant") and to confirm that the declarant is making the declarations contained in this form and believes them to be true. The Notary Public or Commissioner for Taking Affidavits must witness the declarant sign the Assignee's Declaration.

While the Assignee may choose to work with a third party representative during the course of the Assignee's participation in the microFIT Program, the IESO must communicate directly with the Assignee in order to maintain confidentiality and integrity of the assignment process.

INSTRUCTIONS

1. This instruction page is not required to be submitted with this Prescribed Form: Assignee's Declaration.
2. This Prescribed Form must be reviewed and a copy provided to a Notary Public or Commissioner for Taking Affidavits **to be commissioned**. The Assignee's Declaration must be signed and the contents declared before a Notary Public or Commissioner for Taking Affidavits. **Do not** sign this form until directed to do so by the Notary Public or Commissioner for Taking Affidavits.
3. A scan of the completed and commissioned Assignee's Declaration must be uploaded in the applicable section of the microFIT Contract Assignment Request. An Assignee's Declaration will not be accepted if it is incomplete or has not properly been commissioned. Please ensure that you retain the original hard copy of the Assignee's Declaration for your records, as the IESO may request original hard copies be submitted to the IESO, which will not be returned to you.
4. If there is more than one Assignee listed on the microFIT Contract Assignment Request, a separate Assignee's Declaration must be submitted for **each** co-Assignee.
5. With the exception of filling in the requested information, no amendment may be made to the wording of the Assignee's Declaration.

IT IS A SERIOUS OFFENCE TO MAKE A FALSE OR FRAUDULENT STATEMENT

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PRESCRIBED FORM: ASSIGNEE'S DECLARATION (NATURAL PERSON)
Remote Commissioning (microFIT Contract)

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Capitalized terms not defined herein have the meanings given to them in the applicable microFIT Contract.

IN THE MATTER OF an assignment of a microFIT Contract.

I, _____ (the "Assignee"), of the _____
(Printed name must match the full name entered on the microFIT Contract Assignment) (City/Town, Province/Territory)

DO SOLEMNLY DECLARE the following information, conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath:

- I am the Assignee¹ named in the microFIT Contract Assignment Request in respect to the proposed assignment of the microFIT Contract designated as FIT-M _____ (the "Contract") for the Project located at:

(Insert address of Project location – street number & name, City/Town, Province/Territory, Postal Code)
- I am submitting the microFIT Contract Assignment Request on my own behalf and in my own name.
- I have registered on the microFIT website using my email address and the password that I created and have obtained a Supplier ID number and I am able to access the "BEACON" account associated with this assignment request. The Supplier ID associated with this assignment request is _____.
- I have not provided access to my "BEACON" account to any other person.
- I have reviewed a copy of the Website Terms of Use available on the "BEACON" account associated with this assignment request.
- I have reviewed the contents of the microFIT Contract Assignment Request and I declare that all of the information contained in or submitted as a part of the microFIT Contract Assignment Request is true, complete and accurate in all respects.

<p>Name of Assignee</p> <p>_____</p> <p><i>(The printed name must match the full name entered on the microFIT Contract Assignment Request)</i></p>	<p>Signature of Assignee <i>(must be signed before a Notary or Commissioner)</i></p>
<p>TO BE COMPLETED BY THE COMMISSIONER OR NOTARY PUBLIC</p> <p>Sworn (or Affirmed or Declared) remotely by _____ stated as being located in/at the (City, Town, etc.) of _____ in the (County, Regional Municipality, etc.) of _____ before me at the (City, Town, etc.) of _____ in the (County, Regional Municipality, etc.) of _____, on the ____ day of _____, 20____, in accordance with <i>O. Reg. 431/20, Administering Oath or Declaration Remotely.</i></p>	<p>COMMISSIONER'S OR NOTARY'S STAMP MUST BE PLACED HERE)</p>
<p>Signature of Commissioner of Oaths, etc.</p> <p>_____</p> <p>Print Name: _____</p>	

¹ References to "Assignee" in this Assignee's Declaration will be interpreted to mean "co-Assignee" for Contracts that have more than one individual or entity that comprises the Assignee. In such cases, a separate Assignee's Declaration must be submitted for each co-Assignee.

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