This is a locked, fillable form and not all of the content in this document may be captured by a screen-reading device. If you require additional assistance to complete and submit this form, please contact Energy Support Programs team at ECB@ieso.ca

SUBMIT VIA EMAIL (PDF WITH SIGNATURE) TO THE IESO’S CONTRACT MANAGEMENT – ENERGY SUPPORT PROGRAMS AT [ECB@ieso.ca](mailto:ECB@ieso.ca)

This is the Final Report in respect of the Education and Capacity Building Program Funding Agreement bearing the Funding Agreement Identification Number provided below between the IESO and the Recipient (the “**Funding Agreement**”). Capitalized terms used but not defined herein have the meanings ascribed to them in the Funding Agreement.

Instructions:

* This Final Report must be signed by an authorized signing officer of the Recipient or the Lead Recipient, as applicable.
* A completed Final Report must be submitted with a Request for Payment for the Final Disbursement.
* A Request for Funding for the Final Disbursement will not be processed until this Final Report has been completed and submitted to the IESO.
* Ensure all other Deliverables outlined in your Funding Agreement are submitted with the Request for Payment for a Final Disbursement.
* Please contact your IESO contract analyst should you have any questions.

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| **Date of Final Report** |  | | |
| **Name of Recipient/Joint Recipients (if applicable)** |  | | |
| **Name of Lead Recipient (if applicable)** |  | | |
| **Funding Agreement Identification Number** |  | | |
| **Project Name** |  | **Date** |  |
| **Funding** | **Maximum Funding Amount:** | **$** | |
| **Funding disbursed by IESO to date:** | **$** | |
| **Funding amount remaining for Recipient:** | **$** | |

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| **1. Work to date: Provide an overview of the results of the work undertaken as provided for in the Work Plan of the Funding Agreement.** | | | |
| **Activity** | **Date range (dd/mm/yy)** | **Detailed description of the work undertaken** | **Project Team members involved in the applicable activity and description of their respective roles and responsibilities** |
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| **2. Please provide a summary of the results from the Initiative. (A longer report may be attached – please note the title of the attached report and note “See attached” below, then please attach the document accordingly.)** | | |
|  | | |
| **3. Please describe how the capacity and/or skills of the Target Audience have increased as a result of the Initiative and identify areas that require further development.** | | |
|  | | |
| **4. Were there any jobs, apprenticeships or mentoring opportunities created through the Initiative? If so, please provide further detail.** | | |
|  | | |
| **5. Please describe how participants were engaged throughout the Initiative.** | | |
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| **6. Please describe any other success measures that resulted from this Initiative.** | | |
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| **Name of Recipient or Lead Recipient, as applicable** |  |  |
| **Signatory Signature *I have the authority to bind the Recipient/Lead Recipient.*** |  |  |
| **Printed Name of Signatory, Title** |  |  |
| **Date executed** |  |

**Appendix A: Case Study**

Please attach an overview of the Initiative including resources and process for use by the IESO on its Website and/or in its promotional materials. As provided for in the Funding Agreement, the IESO has the right to make changes to the summary including editing for grammar and style.

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