

Indigenous Energy Support Program (IESP)

Application Form

Version 1.0, April 2024

Instructions

1. Please review the Indigenous Energy Support Program (IESP) Guidelines (the “Program Guidelines”) to confirm funding eligibility for your First Nation and Métis Community, First Nation and Métis Organization and Project.
2. Applications will be accepted by the IESO on an ongoing basis, with application review dates spread throughout the year. Application review dates will be posted to the [IESP Program Website](#). The evaluation criteria for application review is set out in the Program Guidelines.
3. Unless otherwise defined in this Application form, capitalized terms used in the Application have the meanings set out in the Program Guidelines or prescribed form of Funding Agreement, as applicable and as the context may require.
4. This prescribed form must be used to complete the Application. No other formats will be accepted. All fields must either be completed or marked “not applicable”.
5. Where the Applicant is applying to the IESP for more than one Project, the Applicant must submit a separate Application form for each Project, subject to the requirements set out in Section 3.3 of the Program Guidelines.
6. The Application form, including Section 6: Application Checklist (Attachment Requirements), must be completed in its entirety to be considered for funding. Where a joint Application is being submitted by two or more applicants, Appendix A and Appendix B must be completed in their entirety by each applicant and the applicant identified in Section 1 of the Application form will be identified as the lead applicant.
7. Applicants are encouraged to contact IESP staff with any questions at IESP@ieso.ca. Program staff are available to provide feedback and guidance throughout Application development.

8. As a condition of funding support, the IESO may require changes to the Project scope, design or Budget, and may ask for additional information or references. Please allow sufficient time for Application review and feedback prior to submittal of your final Application.
9. The signatory identified in the Application form for all applicants, including joint applicants, must have the ability to bind the applicant.
10. When you are ready to submit your Application, please save the completed Application form in a fixed form (i.e. PDF) and submit to the IESO along with all required appendices and attachments. The Application form can be submitted to the IESO in soft or hard copy at the following email address and mailing address, respectively:

Email: IESP@ieso.ca

Mail: Independent Electricity System Operator
120 Adelaide Street West, Suite 1600
Toronto, ON M5H 1T1
Attention: Indigenous Energy Support Program

Section 1: Application Cover Page

Title	Description
1. Lead applicant name: <i>(Legal name of the First Nation or Métis Community or First Nation or Métis Organization)</i>	
2. Lead applicant mailing address:	
3. Lead applicant type:	First Nation or Métis Community
	First Nation or Métis Organization
	If applying as an Organization, please list the represented Communities below that make up this Organization:
4. Is this Application being submitted on behalf of joint applicants? <i>(Select "Yes" only if this is a joint application)</i>	<div style="display: flex; justify-content: space-around;"> Yes No </div>
	If 'Yes', please list all joint applicants:
	If Yes, Appendix A, "Joint Applicant Information Form" and Appendix B, "Joint Applicant Declaration Page" must be completed for each joint applicant.
5. Project Title:	
6. Target audience(s) of the proposed Project:	First Nation or Métis Communities First Nation or Métis Organization

Title	Description		
7. Project Team members and roles: <i>(This must include a minimum of three community or organization members)</i>	Team Member Name	Team Member Organization	Team Member Title

Title	Description
<p>8. Area of Funding</p>	<p>Capacity Building (Part A) - Up to \$195,000</p> <p><input type="checkbox"/> CEC Salary (Up to \$55,000 per year for 3 years)</p> <p>Funding Requested:</p> <p><input type="checkbox"/> Additional Qualification Top Up for salary and benefits for a Community Energy Champion (Up to \$5,000 per year for 3 years) (if applicable)</p> <p>Funding Requested:</p> <p>Note: If applying for the Additional Qualification Top Up, please attach a completed "Appendix C: Additional Qualification Top Up Information" to this Application.</p> <p>Note: If applying for the Additional Qualification Top Up, a CEC candidate is required to have been identified at the application stage and hired prior to the execution of the Funding Agreement.</p> <p><input type="checkbox"/> CEC Expenses (Up to \$15,000)</p> <p>Funding Requested:</p> <p>Total Funding Requested:</p> <p>Capacity Building (Part B) - Up to \$150,000</p> <p><input type="checkbox"/> Community Energy Engagement (Up to \$75,000)</p> <p>Funding Requested:</p> <p><input type="checkbox"/> Energy skills building, project training and certifications (Up to \$75,000)</p> <p>Funding Requested:</p> <p><input type="checkbox"/> Innovative Knowledge / data sharing models (Up to \$60,000)</p> <p>Funding Requested:</p> <p>Total Funding Requested:</p>

Title	Description
	<p>Economic Development (Up to \$250,000, or in the case of Remote Projects Development up to \$500,000)</p> <p><input type="checkbox"/> Feasibility Study (Up to \$50,000)</p> <p>Funding Requested:</p> <p><input type="checkbox"/> Partnerships (Up to \$85,000)</p> <p>Funding Requested:</p> <p><input type="checkbox"/> Project Development (Up to \$250,000)</p> <p>Funding Requested:</p> <p><input type="checkbox"/> Innovation (Up to \$250,000)</p> <p>Funding Requested:</p> <p><input type="checkbox"/> Remote Projects Development (Up to \$500,000 for eligible Identified Remote First Nations Communities only)</p> <p>Funding Requested:</p> <p>Total Funding Requested:</p> <p>Note: With the exception of the Remote Projects Development Project Type, applicants may submit multiple Project applications under this AOF and may be eligible for funding up to a maximum of \$250,000 per calendar year regardless of the number of applications submitted.</p> <p>Note: With the exception of the Remote Projects Development Project Type, the maximum amount of funding that may be approved for a Project under this AOF is the lesser of 80% of the total Project costs and the maximum funding amounts per Project Type.</p>

Title	Description
	<p>Energy Resiliency & Monitoring (Up to \$135,000)</p> <p>Development of a new Community Energy Plan (CEP) (Up to \$135,000)</p> <p>Funding Requested:</p> <p>Updating an existing Community Energy Plan (CEP) (Up to \$75,000)</p> <p>Funding Requested:</p> <p>Total Funding Requested:</p> <p>If applying to update an existing CEP, has a Community Energy Champion (CEC) been hired to oversee the updates to the CEP?</p> <p>Yes</p> <p>No</p>
<p>9. Total Funding Requested:</p> <p><i>(This amount must match the amount listed in the Work Plan & Budget below)</i></p>	<p>Applicants may be eligible to apply for funding under one or more AOF, subject to the maximum AOF and Project Type values set out in Section 8 of this Application, provided that the aggregate maximum approved funding for an Applicant per calendar year does not exceed \$730,000.</p>

Section 2: Applicant Contact Information

Title	Description	
1. Primary contact:	Name:	
	Title:	
	Mailing address:	
	Phone number(s):	Main Alternate
	Fax:	
	Email:	
	Preferred method of contact:	
2. Secondary contact:	Name:	
	Title:	
	Mailing address:	
	Phone number(s):	Main Alternate
	Fax:	
	Email:	
	Preferred method of contact:	
3. Signatory: <i>(Signatory must have the signing authority to bind the applicant)</i>	Name:	
	Title:	
	Mailing address:	
	Phone number(s):	Main Alternate:
	Fax:	
	Email:	
	Preferred method of contact:	

Section 3: Project Information

Description
<p>1. Description of Community or Organization (150 words minimum) Please provide a basic description of the First Nation or Métis Community or First Nation or Métis Organization that the Project will benefit, and their energy priorities.</p>
<p>2. Applicant eligibility (50 words minimum) Please describe how the lead applicant meets the eligibility requirements of the IESP Program. <i>(See Program Guidelines for eligibility requirements)</i></p>

Description

3. Project purpose and description (300 words minimum)

Please provide a detailed description of the Project, purpose and the applicant's motivation for undertaking it.

Please outline which Area(s) of Funding and Project Type(s) the applicant is seeking to access in connection with the Project. Please provide a brief description of how the Project satisfies the requirements for each Area of Funding and Project Type that is identified.

If applying for funding under multiple Areas of Funding, please describe how each Area of Funding and Project Type(s) under each Area of Funding connect to each other and to the applicant's broader vision for this Project.

If applying for funding under the Remote Projects Development Project Type, please describe how the proposed renewable energy based solutions that form the Project would help offset the Identified Remote First Nations Community's use of diesel in electricity generation.

Description

4. Project Team (100 words minimum per Project Team member)

Please provide a brief description of the Project Team and summarize how they are qualified to support the Project.

Please be sure to attach a job description for any internal and external resources involved in this Project. A job description is required for each Internal Resource or External Resource that will be part of the Project Team, which includes the qualifications of the resource and the selection criteria that will be used to retain the resource.

5. Project evaluation (75 words minimum)

Describe how this project will be evaluated by the Applicant? What contingencies and dependencies are there? What constitutes success and how will it be measured?

Description

6. Anticipated impact on Community (200 words minimum)

Please provide a detailed description of the anticipated impact on the applicable First Nation or Métis Community or First Nation or Métis Organization. This can include, but is not limited to:

- a) Contributions to energy security
- b) Social/economic benefit
- c) Increased knowledge and understanding of energy and energy system participation
- d) Cost reductions for the Identified Remote First Nations Community resulting from the decrease in reliance on diesel supply

7. Future capacity linkages (125 words minimum)

How will the learnings, materials or resources that arise as part of the Project contribute and link to future energy goals of the First Nation or Métis Community or First Nation or Métis Organization?

If the First Nation or Métis Community, or First Nation or Métis Organization has already completed a community energy plan, please indicate that here. Please indicate how this proposed Project relates to the long-term energy vision of the First Nation or Métis Community, or First Nation or Métis Organization and how it is supported through other elements of the implementation of the community energy plan.

Description

8. Community Engagement (150 words minimum)

Please provide a detailed description of how First Nation or Métis Community or First Nation or Métis Organization members have been or will be involved in this Project. What community engagement methods will be utilized throughout this Project?

What supports or systems are in place within the First Nation or Métis Community or First Nation or Métis Organization to oversee the development of the Project?

Each applicant must include a Band Council Resolution, board resolution or other endorsing document as appropriate. In the case of joint applications, all joint applicants must provide a Band Council Resolution, board resolution, or other endorsing document as appropriate.

Section 4: Work Plan and Budget

1. Please provide information for the Work Plan and Budget for the Project in the following table. Please refer to the Sample Work Plan and Budget included below, to support your completion of Section 4 of the Application.
2. You will be required to provide detailed information on each Activity that will be undertaken for the Project which must include a detailed description of the scope of Work, IESP Team members conducting the Work, and Budget. The Work Plan and Budget table provides space for five (5) Milestones. If you require additional lines for Activities, please visit the Website and download the *Work Plan and Budget: Additional Activities Form(coming soon)*, complete it in accordance with these instructions and submit it with your Application.
 - a. Scope of Work for each of the Activities: the detailed description must include, but is not limited to:
 - i. a detailed description of the Activities
 - ii. how the Work will be managed
 - iii. how any Costs related to Travel, Meal and Hospitality within Ontario will remain in compliance with Section 3.4 of the Program Guidelines and in accordance with the [Ontario Travel, Meal and Hospitality Expenses Directive](#).
 - b. Under the Budget, "Total Funding from Other Source(s)" must be deducted from the 'Total Cost of Activity/ies' before determining the eligible Total IESP Funding Requested.
 - c. Other Sources of Funding
 - i. You will be required to identify the name of any other sources of funding in respect of each Activity in the table and the amount of funding to be provided.
 - d. For each Activity, you must identify any and all Internal Resources and External Resources that will be undertaking the Activity. The Project Team members should comprise of the individuals listed under Section 1 of the Application. Please list each Internal Resource and External Resource, individually.
3. The *Total Requested Funding for all Milestones under IESP* is inclusive of all Activities for which you are requesting funding through the IESP Program, including any Activities identified on the *Work Plan and Budget Additional Activities Form*.
4. Funding provided under the IESP will be provided for Eligible Expenses that are incurred directly by the successful applicant in connection with the Project. Funding will not be provided for any Ineligible Expenses.

AOF: CAPACITY BUILDING (PART A) - SAMPLE WORK PLAN AND BUDGET (excludes HST)

Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
CEC SALARY						
<p>1.1 Salary and benefits for a Community Energy Champion</p> <p>Scope of Work:</p> <ul style="list-style-type: none"> - Hire Community Energy Champion (CEC) to take leadership of energy portfolio for First Nation ABC - Execute implementation initiatives of First Nation ABC's Community Energy Plan - Conduct home energy audits and gather energy usage data for upgrades - Conduct community engagements presenting data and progress translation and note-taking during the meeting 	<p align="center">Jason Fisher, Community Energy Champion, First Nation ABC</p>	<p align="center">\$165,000.00 (\$55,000.00 per year)</p>	<p align="center">3 Years</p>	<p align="center">January 1, 2025</p>	<p align="center">Hired Community Energy Champion (CEC) with identified qualifications</p>	<p align="center">\$165,000.00</p>

AOF: CAPACITY BUILDING (PART A) - SAMPLE WORK PLAN AND BUDGET (excludes HST)						
Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
CEC SALARY						
1.2 Additional Qualification Top Up for salary and benefits for a Community Energy Champion (if applicable) Scope of Work: - Identified CEC possesses Certified Energy Auditor (CEA) certification from Canadian Institute for Energy Training (CIET) - Identified CEC's technical qualification will allow for efficient home energy auditing and statistical analysis needed for retrofitting as part of the implementation component of First Nation ABC's Community Energy Plan	Jason Fisher, Community Energy Champion, First Nation ABC	\$15,000.00 (\$5,000.00 per year)	3 Years	January 1, 2025	Hired Community Energy Champion (CEC) with identified qualifications	\$15,000.00
Total Cost of Activity/ies						\$180,000.00
Name of Other Source(s) of Funding			Total Funding from Other Source(s) if applicable		\$0.00	
Total Requested Funding for Activity 1 under Capacity Building (Part A)						\$180,000.00
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>						

AOF: CAPACITY BUILDING (PART A) - SAMPLE WORK PLAN AND BUDGET (excludes HST)							
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
CEC EXPENSES							
Milestone 1 (Sample Only)	2.1 Training #1 Scope of Work: Attend XYZ training sessions for three (3) days in XYZ town, learning about renewable energy generation and available technologies for on-reserve buildings. Develop an understanding of the technical knowledge and apparatus needed for implementation in First Nation ABC.	Jason Fisher, Community Energy Champion, First Nation ABC	\$0.00	3 Days	March 15, 2025	Completed XYZ training	\$2,000.00
		XYZ Training	\$500.00				
		Travel	\$1,500.00				
	Total Cost of Activity/ies						\$2,000.00
	Name of Other Source(s) of Funding	None		Total Funding from Other Source(s) if applicable		\$0.00	
	Total Requested Funding for Activity 2 under Capacity Building (Part A) <i>Total Cost of Activity minus Total Funding from Other Sources</i>						\$2,000.00

AOF: CAPACITY BUILDING (PART B) - SAMPLE WORK PLAN AND BUDGET (excludes HST)							
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
Milestone 1 (Sample Only)	1.1 Community Engagement (Community Meetings 1 and 2) Scope of Work: - Co-ordination for the Community Engagement Meetings - Coordinate the meeting agenda and prepare the main presentation for the community members - Creating Marketing material - Providing Translation Services - Analysis of the baseline data and planning of the Community Energy Plan - Administration of meetings including: o planning travel for the external consultants o meeting logistics such as venue rental, a/v rental and food and beverage preparation o printing and photocopying meeting materials o translation and note-taking during the meeting	Anna Benson, Project Manager, ABC First Nation	\$1,500.00	1 Month	January 1, 2025	- Two (2) community meetings - Handout 500 pamphlets - Engage 50 community members - Final Community Presentation	\$10,000.00
		TBD, Administrative Support	\$1,500.00				
		Sam Smith, Community Outreach Coordinator, Outreach Organization Co.	\$1,500.00				
		Quentin McIntyre, Associate Engineer, Engineering Firm ABC	\$1,500.00				
		Logistics Cost	\$4,000.00				
		Total Cost of Activity/ies					

AOF: CAPACITY BUILDING (PART B) - SAMPLE WORK PLAN AND BUDGET (excludes HST)							
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	Name of Other Source(s) of Funding	In-kind contribution from ABC First Nation	Total Funding from Other Source(s) if applicable				\$5,000.00
Total Requested Funding for Milestone 1 under Capacity Building (Part B) <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							\$5,000.00

AOF: ECONOMIC DEVELOPMENT - SAMPLE WORK PLAN AND BUDGET (excludes HST)							
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	1.1 Contracting for Project Design Scope of Work: Identify and contract a vendor to design, procure and install the 40kW ground mounted solar project, and	Darryl Michaels, Energy Coordinator, ABC First Nation	\$5,000.00	2 Months	February 1, 2025	Issue project RFP Final contract with selected solar project vendor	\$25,000.00
		Janet Smith, Communications Lead, ABC First Nation	\$10,000.00				

AOF: ECONOMIC DEVELOPMENT - SAMPLE WORK PLAN AND BUDGET (excludes HST)							
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	provide services throughout the entirety of the project.	Quentin McIntyre, Associate Engineer, Engineering Firm ABC	\$10,000.00				
					Total Cost of Activity/ies		\$25,000.00
	Name of Other Source(s) of Funding	XYZ Federal Indigenous Capital Grant			Total Funding from Other Source(s) if applicable		\$5,000.00
Total Requested Funding for Milestone 1 under Economic Development							\$20,000.00
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							

1.1 Baseline Study	Scope of Work: - Develop an understanding of current energy use in AFN through communication with energy suppliers to acquire data, the AFN finance department to acquire energy invoices, and residential data collected through a Community Energy Survey	Michael French, Energy Coordinator, First Nation ABC	\$2,000.00	2 Months	February 1, 2025	Draft Baseline Energy Study	\$10,000.00
		Zander Robins, Project Lead, XYZ Consulting	\$4,000.00				
		Quentin McIntyre, Associate Engineer, Engineering Firm ABC	\$4,000.00				
Name of Other Source(s) of Funding	XYZ Organization				Total Funding from Other Source(s) if applicable	\$2,000.00	
Total Requested Funding for Milestone 1 under Energy Resiliency & Monitoring <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							\$8,000.00

AOF: CAPACITY BUILDING (PART A) - WORK PLAN AND BUDGET (excludes HST)

AOF: CAPACITY BUILDING (PART A) - WORK PLAN AND BUDGET (excludes HST)							
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
Milestone 1	1.1						
	1.2						

	1.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable					
Total Requested Funding for Milestone 1 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 2	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	2.1						

	2.2							
	2.3							
	Total Cost of Activity/ies							
	Name of Other Source(s) of Funding				Total Funding from Other Source(s) if applicable			
Total Requested Funding for Milestone 2								
<i>(Total Cost of Activity/ies – Total Funding from Other Source(s))</i>								

	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)	
Milestone 3	3.1							
	3.2							
	3.3							

	Total Cost of Activity/ies						
	Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable				
	Total Requested Funding for Milestone 3 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>						
Milestone 4	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	4.1						
	4.2						

	4.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable					
Total Requested Funding for Milestone 4							
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 5	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	5.1						

5.2							
5.3							
Total Cost of Activity/ies							

Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable	
Total Requested Funding for Milestone 5 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			
Do you require space for additional Activities? <input type="checkbox"/> Yes, a supplementary <i>Work Plan and Budget: Additional Activities Form</i> has been attached to this Application for additional Activities. <input type="checkbox"/> No, additional space is not required.			
If Yes, please transfer Total Cost of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
If Yes, please transfer Total Funding from Other Source(s) of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
Total Cost of Activity/ies for all Milestones under Capacity Building (Part A)			
Total Funding from Other Source(s) for all Milestones under Capacity Building (Part A)			
Total Requested Funding for all Milestones under Capacity Building (Part A) <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			

AOF: CAPACITY BUILDING (PART B) - WORK PLAN AND BUDGET (excludes HST)

AOF: CAPACITY BUILDING (PART B) - WORK PLAN AND BUDGET (excludes HST)								
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)	
Milestone 1	1.1							
	1.2							

	1.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable					
Total Requested Funding for Milestone 1 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 2	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	2.1						

2.2							
2.3							
Total Cost of Activity/ies							
Name of Other Source(s) of Funding				Total Funding from Other Source(s) if applicable			
Total Requested Funding for Milestone 2							
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							

Milestone 3	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	3.1						
	3.2						
3.3							

	Total Cost of Activity/ies						
	Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable				
	Total Requested Funding for Milestone 3 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>						
Milestone 4	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	4.1						
	4.2						

	4.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable					
Total Requested Funding for Milestone 4							
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 5	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	5.1						

5.2							
5.3							
Total Cost of Activity/ies							

Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable	
Total Requested Funding for Milestone 5 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			
Do you require space for additional Activities? <input type="checkbox"/> Yes, a supplementary <i>Work Plan and Budget: Additional Activities Form</i> has been attached to this Application for additional Activities. <input type="checkbox"/> No, additional space is not required.			
If Yes, please transfer Total Cost of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
If Yes, please transfer Total Funding from Other Source(s) of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
Total Cost of Activity/ies for all Milestones under Capacity Building (Part B)			
Total Funding from Other Source(s) for all Milestones under Capacity Building (Part B)			
Total Requested Funding for all Milestones under Capacity Building (Part B) <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			

AOF: ECONOMIC DEVELOPMENT - WORK PLAN AND BUDGET (excludes HST)

AOF: ECONOMIC DEVELOPMENT - WORK PLAN AND BUDGET (excludes HST)								
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)	
Milestone 1	1.1							
	1.2							

	1.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable					
Total Requested Funding for Milestone 1 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 2	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	2.1						

	2.2							
	2.3							
	Total Cost of Activity/ies							
	Name of Other Source(s) of Funding				Total Funding from Other Source(s) if applicable			
Total Requested Funding for Milestone 2								
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>								

	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)	
Milestone 3	3.1							
	3.2							
	3.3							

	Total Cost of Activity/ies						
	Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable				
	Total Requested Funding for Milestone 3 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>						
Milestone 4	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	4.1						
	4.2						

	4.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding			Total Funding from Other Source(s) if applicable				
Total Requested Funding for Milestone 4							
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 5	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	5.1						

5.2							
5.3							
Total Cost of Activity/ies							

Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable	
Total Requested Funding for Milestone 5 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			
Do you require space for additional Activities? <input type="checkbox"/> Yes, a supplementary <i>Work Plan and Budget: Additional Activities Form</i> has been attached to this Application for additional Activities. <input type="checkbox"/> No, additional space is not required.			
If Yes, please transfer Total Cost of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
If Yes, please transfer Total Funding from Other Source(s) of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
Total Cost of Activity/ies for all Milestones under Economic Development			
Total Funding from Other Source(s) for all Milestones under Economic Development			
Total Requested Funding for all Milestones under Economic Development <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			

AOF: ENERGY RESILIENCY & MONITORING - WORK PLAN AND BUDGET (excludes HST)

AOF: ENERGY RESILIENCY & MONITORING - WORK PLAN AND BUDGET (excludes HST)								
	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)	
Milestone 1	1.1							
	1.2							

	1.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable					
Total Requested Funding for Milestone 1 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 2	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	2.1						

	2.2							
	2.3							
	Total Cost of Activity/ies							
	Name of Other Source(s) of Funding				Total Funding from Other Source(s) if applicable			
Total Requested Funding for Milestone 2								
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>								

Milestone 3	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	3.1						
	3.2						
3.3							

	Total Cost of Activity/ies						
	Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable				
	Total Requested Funding for Milestone 3 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>						
Milestone 4	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	4.1						
	4.2						

	4.3						
Total Cost of Activity/ies							
Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable					
Total Requested Funding for Milestone 4							
<i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>							
Milestone 5	Activities to be Completed	Resource Name, Title, Company and Logistics	Total Cost of Resource	Targeted time Required for Activity	Targeted Start Date	Planned Output(s)	Budget Total Cost of Activity (excludes HST)
	5.1						

5.2							
5.3							
Total Cost of Activity/ies							

Name of Other Source(s) of Funding		Total Funding from Other Source(s) if applicable	
Total Requested Funding for Milestone 5 <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			
Do you require space for additional Activities? <input type="checkbox"/> Yes, a supplementary <i>Work Plan and Budget: Additional Activities Form</i> has been attached to this Application for additional Activities. <input type="checkbox"/> No, additional space is not required.			
If Yes, please transfer Total Cost of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
If Yes, please transfer Total Funding from Other Source(s) of Additional Activities for all Milestones from Work Plan and Budget: Additional Activities Form			
Total Cost of Activity/ies for all Milestones under Energy Resiliency & Monitoring			
Total Funding from Other Source(s) for all Milestones under Energy Resiliency & Monitoring			
Total Requested Funding for all Milestones under Energy Resiliency & Monitoring <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			
Total Cost of Activity/ies for all AOF			
Total Funding from Other Source(s) for all AOF			
Total Requested Funding for all AOF <i>Total Cost of Activity/ies minus Total Funding from Other Source(s)</i>			

Section 5: Applicant Declaration

The following page must be printed, signed and submitted with your IESP Application (for electronic submissions a scanned copy may be provided). Where the Application is in respect of joint applicants, a **signed copy of Appendix B: Joint Applicant Declaration Page B must** be submitted for each joint applicant. Breach of the representations, warranties and agreements may result in the rejection of the Application by the IESO.

I represent and warrant to, and agree with, the IESO, and acknowledge that the IESO is relying on such representations, warranties, and agreements as a condition precedent to the review and, if applicable, the acceptance of this Application, as follows:

1. The information contained in the Application is true, accurate and complete in all material respects.
2. As of the date set out below, the applicant and the Project meet all the applicable eligibility criteria set out in Section 3 of the IESP Program Guidelines.
3. I am not in default, and have never been in default, of any existing agreements with the IESO, its predecessor entities, or any of their third party fund managers, including funding agreements under other support programs.
4. Other than as set out in the Application, I have not received, and do not expect to receive, any funding for any Activities that are, or could be perceived to be, duplicative of funding requested under the Application.
5. I have read the IESP Program Guidelines, and acknowledge that if this Application is successful, the applicant will be required to enter into the IESP Funding Agreement to receive funding.
6. I consent and have sought and received the consent of the applicant's Affiliates for the IESO to (a) communicate with the Affiliates or any other relevant third parties, and (b) use all information, including Confidential Information, in the possession of the IESO, for the purposes of evaluating and accepting or rejecting the Application.
7. I acknowledge that the IESO has advised the applicant to seek independent legal advice with respect to the subject matter of this Application, and subsequently, I acknowledge and agree that the applicant has had the opportunity to do so.
8. I acknowledge that the IESO reserves the right to make public the name of the applicant and any respective Affiliate, the title and summary of the Project, the amount of any funds awarded, and any information in the Application not clearly identified as Confidential Information by the applicant.
9. I acknowledge that the IESO reserves the right to accept or reject any Application for any reason, and that receipt by the IESO of this Application does not constitute a commitment by the IESO to provide funding to the applicant, nor does it create any business relationship between the applicant and the IESO.
10. I acknowledge that the IESO may at any time cancel, suspend or amend all or any part of the IESP Program.

THE APPLICANT HAS READ AND AGREES WITH THE ABOVE DECLARATIONS:

Name of Applicant

Date

Signatory's Name (print)

Signatory Signature

I have the authority to bind the Applicant.

Section 6: Application Checklist (Attachment Requirements)

- The following supporting documentation must be attached with the Application form. **Unless there is a "If Applicable" option, all attachments must be included in your Application submission.**
- Please ensure you have made the appropriate selection under the Status column for each required document and attached all corresponding documentation with your Application.
- Where the Application is being submitted electronically, please identify the file name of each attachment in the "File Name(s) in Submission" column below. Where the Application is being submitted in hard copy, please clearly number each attachment in the upper-right hand corner of the first page of each attachment, and identify the item number in the "File Name(s) in Submission" column below.

Required Document(s)	Status	Additional Instructions	File Name(s) in Submission
Signed Applicant Declaration Page		The Applicant Declaration Page must be printed, signed by the signatory, and scanned (PDF) as part of the Application.	
Signed Joint Applicant(s) Declaration Page(s) (if applicable)		A copy of the Joint Applicant Declaration Page must be provided for each joint applicant. The Joint Applicant Declaration Page must be printed, signed by the signatory for each joint applicant, and scanned (PDF) as part of the Application.	
Information Page(s) (if applicable)		Information' page is required for each joint applicant applicable to this Application.	
Evidence demonstrating support from the applicant Community or Organization		<p>Evidence must be provided that the applicant Community or Organization is supportive of the Application to the IESP Program and the Project. This can include:</p> <ul style="list-style-type: none"> a) A Band Council Resolution (BCR) b) A board resolution c) Other endorsing documents as appropriate. 	

Required Document(s)	Status	Additional Instructions	File Name(s) in Submission
Evidence demonstrating support from the joint applicant Community or Organization (if applicable)		<p>Evidence must be provided for each joint applicant that the Community or Organization is supportive of the Application to the IESP Program and the Project. This can include:</p> <ul style="list-style-type: none"> a) A Band Council Resolution (BCR) b) A board resolution c) Other endorsing documents as appropriate. 	
Job description for Internal Resource(s) or External Resource(s) not yet hired (if applicable)		A job description is required for each Internal Resource or External Resource not yet retained must be submitted, which must include the qualifications of the Resource and the selection criteria that will be used to retain the individual.	
Evidence demonstrating CEC experience and qualifications		<p>The following documents are required for submission, as may be applicable: For a Community Energy Champion that has been identified at the time of application: A resume or a similar document describing the qualifications and experience of the resource; and If applicable, a completed 'Appendix C: Additional Qualification Top Up Information' page</p> <p>OR</p> <p>For a Community Energy Champion that has not been identified at the time of application: <ul style="list-style-type: none"> • A job description demonstrating relevant skills and qualifications of the resource </p>	
Additional Remote Projects Development Project Type Information (if applicable)		If more than one Project is being proposed, please attach information about each such Project.	

Appendix A: Joint Applicant Information

Instructions:

Please complete this section if the Application is being submitted by joint applicants. If the Application is being submitted by more than one joint applicant, please fill out a Joint Applicant Information form for each applicant:

Appendix A:	Joint Applicant Information		
1. Joint applicant name: <i>(Legal name of the joint applicant)</i>			
2. Joint applicant type:	<input type="checkbox"/> First Nation or Métis Community <input type="checkbox"/> First Nation or Métis Organization <i>If applying as a First Nation or Métis Organization, please list the represented First Nation or Métis Communities below that make up this First Nation or Métis Organization:</i> <input type="checkbox"/> Non-Indigenous entity: If non-Indigenous entity is selected, please describe the entity:		
3. Signatory: <i>(Signatory must have the signing authority to bind the applicant)</i>	Name:		
	Title:		
	Mailing address:		
	Phone number(s):	Main	Alternate
	Fax:		
	Emails:		
	Preferred method of contact:		

Appendix A:	Joint Applicant Information
<p>4. Description of First Nation or Métis Community or First Nation or Métis Organization if applicable, the non-Indigenous entity (150 words minimum) Please provide a detailed description of the joint applicant.</p>	
Empty space for response	
<p>5. Applicant eligibility (50 words minimum) Please describe how the joint applicant meets the eligibility requirements of the program.</p>	
Empty space for response	
<p>6. Joint applicant rationale (100 words minimum) Please provide a description of how the joint applicant will strengthen the Project or enhance the access or delivery to the target audience.</p>	
Empty space for response	

Appendix B: Joint Applicant Declaration

The following page must be printed, signed and submitted with your IESP Application (for electronic submissions a scanned copy may be provided). Where the Application is in respect of joint applicants, a **signed copy of Appendix B: Joint Applicant Declaration Page B must** be submitted for each joint applicant. Breach of the representations, warranties and agreements may result in the rejection of the Application by the IESO.

I represent and warrant to, and agree with, the IESO, and acknowledge that the IESO is relying on such representations, warranties, and agreements as a condition precedent to the review and, if applicable, the acceptance of this Application, as follows:

1. The information contained in the Application is true, accurate and complete in all material respects.
2. As of the date set out below, the joint applicant and the Project meet all the applicable eligibility criteria set out in Section 3 of the IESP Program Guidelines.
3. I am not in default, and have never been in default, of any existing agreements with the IESO, its predecessor entities, or any of their third party fund managers, including funding agreements under other support programs.
4. Other than as set out in the Application, I have not received, and do not expect to receive, any funding for any activities that are, or could be perceived to be, duplicative of funding requested under the Application.
5. I have read the IESP Program Guidelines, and acknowledge that if this Application is successful, the joint applicant will be required to enter into the IESP Funding Agreement to receive funding.
6. I consent and have sought and received the consent of the joint applicant's Affiliates for the IESO to (a) communicate with the Affiliates or any other relevant third parties, and (b) use all information, including Confidential Information, in the possession of the IESO, for the purposes of evaluating and accepting or rejecting the Application.
7. I acknowledge that the IESO has advised the joint applicant to seek independent legal advice with respect to the subject matter of this Application, and subsequently, I acknowledge and agree that the joint applicant has had the opportunity to do so.
8. I acknowledge that the IESO reserves the right to make public the name of the joint applicant and any respective Affiliate, the title and summary of the Project, the amount of any funds awarded, and any information in the Application not clearly identified as Confidential Information by the joint applicant.
9. I acknowledge that the IESO reserves the right to accept or reject any Application for any reason, and that receipt by the IESO of this Application does not constitute a commitment by the IESO to provide funding to the joint applicant, nor does it create any business relationship between the joint applicant and the IESO.
10. I acknowledge that the IESO may at any time cancel, suspend or amend all or any part of the IESP Program.

THE JOINT APPLICANT HAS READ AND AGREES WITH THE ABOVE DECLARATIONS:

Name of Joint Applicant

Date

Signatory's Name (print)

Signatory Signature

I have the authority to bind the Joint Applicant.

Appendix C: Additional Qualification Top Up Information

INSTRUCTIONS :

Please complete this section if the Application includes a funding request for the Additional Qualification Top Up of \$5,000 per year under the Capacity Building (Part A) AOF in respect of Eligible Expenses for salary, wages and benefits, contributions, assessments associated with employing a Community Energy Champion who has one or more of the following qualifications:

- Canadian Institute of Energy Training (CIET) Certified Energy Manager (CEM);
- CIET Certified Energy Auditor (CEA);
- Successful completion of Indigenous Clean Energy 20/20 Catalyst Program; or
- Any other certifications or qualifications that may be considered as eligible by the IESO, in its sole and absolute discretion.

1. Please list the name and additional certifications or qualifications of the Community Energy Champion, technical or otherwise, that you wish to be considered as part of the Application (150 words minimum):
2. Please provide a description of the certifications or qualifications listed in the response to question 1, including details about where and when it was received or issued, and for how long it is valid (200 words minimum):
3. Please describe the relevance of the certifications or qualifications, including how they will assist in the work of the Community Energy Champion. Please provide examples of how this certification or qualification will serve as an asset to the First Nation or Métis Community or First Nation or Métis Organization's execution of energy project goals (300 words minimum):