Revenue Metering Contact (Transmitter) –About the Role

Each organization that is authorized as a Transmitter-Owner must have at least one Revenue Metering Contact -and preferably more - registered with the IESO. The Revenue Metering Contact is responsible for approving Site Registration Reports (SRRs) for transmission delivery points that are impacted by request to register, update or deregister meter installations.

Logging In

- Go to **https://online.ieso.ca**

- Enter your IESO user account name and password (the same used for the IESO Portal).

- Note: If you have not already done so, log in at **https://portal.ieso.ca** to set up your secret questions and answers so that you can reset your password yourself.

The first page you see in Online-IESO is the News page with updates of recent activities in the system.

The Actions page allows you to begin a request, while Tasks will show if you have any pending assignments to complete.

The Records Page allows you to access master and in-flight request data.

Fulfilling The Role

Review and, if necessary, change your own contact information.

- On the Actions page, select "Manage My Information".

Review the business contact information shown and make any necessary changes. Be sure to keep your telephone number and email up to date.

Revenue Metering Contact Responsibilities:

1. Approve transmission delivery point Site Registration Reports for Manage Meter Installation requests initiated by an authorized MSP.

2. Register transmission network and connection resources and assign MMPT using the Manage Transmission Resource action

3. Register transmission network and connection resources for Manage Facilities and Equipment requests initiated by an authorized equipment owner.

Complete Assigned Tasks

If you are the Revenue Metering Contact for an organization authorized as a Transmitter you will receive tasks to register transmission resources and to approve Site Registration Reports (SRR's) for Transmission Delivery Points.

You may initiate Manage Transmission Resource requests to register transmission network (TN) and connection (TC) resources. TN and TC resource require MMPT roles.

The SSR tasks are for a Manage Meter Installation request that was initiated by an authorized MSP. You will receive the task to approve the SRR once the MSP has approved the SRR.

The Manage Transmission Resources tasks are for Manage Facilities and Equipment requests initiated by an authorized equipment owner. You will receive the task once the connection points are established.

Notifications will be sent out when tasks are assigned to your group (all Revenue Metering Contacts at the organization).

On the Tasks page all tasks will be displayed with the associated request number. You must accept the task you wish to complete by clicking the task. The task will be removed from your group of Revenue Metering Contacts and will now be assigned only to you. Tasks that include submissions to IESO for review may be rejected and re-sent to you to make changes to your submission.

Information about Online IESO is available at the **Online IESO Homepage**

For more information, contact IESO Customer Relations:

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