

microFIT Program – Version 4.1

List of Supporting Documents Required to Submit a microFIT Application

The table below lists the supporting documents that are required for each type of Eligible Participant. These documents must be submitted to establish that the Applicant is an Eligible Participant under the microFIT Program.

In addition to the documents listed in the table below, if you are applying for (i) a wind Renewable Generating Facility that has a Nameplate Capacity of 3 kW or less, or (ii) a Non-Rooftop Solar Facility, you must submit a zoning opinion or zoning certification pursuant to Section 3.2(b)(2) of the microFIT Rules as part of your Application.

The table below is intended as a guide and for ease of reference only. Additional information about each document listed below, as well as a description of each type of Eligible Participant, can be found in the microFIT Eligible Participant Schedule.

Notes:

1. Please see the [Program Documents](#) section of the microFIT website for the applicable prescribed forms and program documents.
2. As part of your Application, you are required to provide your **Property Identification Number (PIN)** and to submit a copy of the Parcel Register to the IESO. Your PIN is listed on the Parcel Register. You can obtain a copy of your Parcel Register for a fee from your nearest Land Registry Office. There are 54 Land Registry Offices located in Ontario. Please visit the [Service Ontario](#) website to find a location near you.
3. The “Representative and Applicant Declaration Package” referenced in the table below, consists of the following documents (i) Representative and Applicant Declarations, (ii) Representative Agreement, and (iii) Using a Representative in the microFIT Program: Information for Applicants and Confirmation.

Type of Eligible Participant	microFIT Project located on Owned Land	microFIT Project located on Leased Land	microFIT Project located on Reserve Land
Individual	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Ineligible	<ol style="list-style-type: none"> 1. Documents evidencing possession pursuant to the <i>Indian Act</i> and, where appropriate, a band council resolution 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable

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Farmer	<ol style="list-style-type: none"> 1. Parcel Register 2. Order made under s. 22(6) of the <i>Farm Registration and Farm Organizations Funding Act, 1993</i> (if applicable) 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Ineligible	Not applicable
Farm Co-operative	<ol style="list-style-type: none"> 1. Parcel Register 2. Articles of Incorporation, Certificate of Incorporation, and any other documentation that may be required to demonstrate that the Farm Co-operative's membership is restricted at all times to Farmers 3. Order made under s. 22(6) of the <i>Farm Registration and Farm Organizations Funding Act, 1993</i> (if applicable) 4. Host Member Consent 5. microFIT Additional Contact Information Form (if applicable) 6. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Ineligible	Not applicable

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Renewable Energy Co-operative	<ol style="list-style-type: none"> 1. Parcel Register 2. Articles of Incorporation, Certificate of Incorporation, and any other documentation that may be required to demonstrate that the Renewable Energy Co-operative’s membership is restricted at all times to natural persons 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Ineligible	Not applicable
Municipality	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable
LDC Participant	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Ineligible	Not applicable
University	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable

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School or College	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable
Hospital or Long-Term Care Home (Public Hospital)	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable
Hospital or Long-Term Care Home (Private Hospital)	<ol style="list-style-type: none"> 1. Parcel Register 2. License under the <i>Private Hospitals Act</i> 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. License under the <i>Private Hospitals Act</i> 4. microFIT Additional Contact Information Form (if applicable) 5. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable
Hospital or Long-Term Care Home (Long-Term Care Home)	<ol style="list-style-type: none"> 1. Parcel Register 2. License under the <i>Long-Term Care Homes Act, 2007</i> 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. License under the <i>Long-Term Care Homes Act, 2007</i> 4. microFIT Additional Contact Information Form (if applicable) 5. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable

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Aboriginal Community (other than a corporation that is wholly-owned by one or more Aboriginal Communities)	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Documents evidencing possession pursuant to the <i>Indian Act</i> and, where appropriate, a band council resolution 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR 4. Representative and Applicant Declaration Package, as applicable
Aboriginal Community (corporation that is wholly-owned by one or more Aboriginal Communities)	<ol style="list-style-type: none"> 1. Parcel Register 2. Articles of Incorporation 3. Shareholders' Register 4. microFIT Additional Contact Information Form (if applicable) 5. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. Articles of Incorporation 4. Shareholders' Register 5. microFIT Additional Contact Information Form (if applicable) 6. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Documents evidencing possession pursuant to the <i>Indian Act</i> and, where appropriate, a band council resolution 2. Articles of Incorporation 3. Shareholders' Register 4. microFIT Additional Contact Information Form (if applicable) 5. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable

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Aboriginal Community (limited partnership that is wholly-owned by one or more Aboriginal Communities)	<ol style="list-style-type: none"> 1. Parcel Register 2. Declaration of limited partnership 3. Current record of limited partners 4. Limited partnership report 5. Organizational chart 6. Articles of Incorporation of general partner (if applicable) 7. Shareholders' Register of general partner (if applicable) 8. microFIT Additional Contact Information Form (if applicable) 9. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. Declaration of limited partnership 4. Current record of limited partners 5. Limited partnership report 6. Organizational chart 7. Articles of Incorporation of general partner (if applicable) 8. Shareholders' Register of general partner (if applicable) 9. microFIT Additional Contact Information Form (if applicable) 10. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Documents evidencing possession pursuant to the <i>Indian Act</i> and, where appropriate, a band council resolution 2. Declaration of limited partnership 3. Current record of limited partners 4. Limited partnership report 5. Organizational chart 6. Articles of Incorporation of general partner (if applicable) 7. Shareholders' Register of general partner (if applicable) 8. microFIT Additional Contact Information Form (if applicable) 9. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable
Social Housing or Affordable Housing (Social Housing)	<ol style="list-style-type: none"> 1. Parcel Register 2. Funding Agreement (if applicable) 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. Funding Agreement (if applicable) 4. microFIT Additional Contact Information Form (if applicable) 5. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable
Social Housing or Affordable Housing (Affordable Housing)	<ol style="list-style-type: none"> 1. Parcel Register 2. Funding agreement or copy of mortgage charge 3. microFIT Additional Contact Information Form (if applicable) 4. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	<ol style="list-style-type: none"> 1. Parcel Register 2. Leasing Certificate 3. Funding agreement or copy of mortgage charge 4. microFIT Additional Contact Information Form (if applicable) 5. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Not applicable

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Faith-based Organization	<ol style="list-style-type: none"> 1. Parcel Register 2. microFIT Additional Contact Information Form (if applicable) 3. Applicant Declaration OR Representative and Applicant Declaration Package, as applicable 	Ineligible	Not applicable