Revenue Metering Contact (MMP) –About the Role

At least one Revenue Metering Contact is required by each organization that is authorized to participate as one of the following:

- Generator-Metered Market Participant
- Load-Metered Market Participant
- Distributor-Metered Market Participant

Logging In

- Go to **https://online.ieso.ca**
- Enter your IESO user account name and password (the same used for the IESO Portal).
- Note: If you have not already done so, log in at **https://portal.ieso.ca** to set up your secret questions and answers so that you can reset your password yourself.

The first page you see in Online-IESO is the News page with updates of recent activities in the system.

The Actions page allows you to begin a request, while Tasks will show if you have any pending assignments to complete.

The Records Page allows you to access master and in-flight request data.

Revenue Metering Contact Responsibilities:

1. Monitor the status of Manage Meter Installation requests that were initiated by an MSP at a delivery point for which the organization you are representing is the Metered Market Participant.
2. Access data that has been submitted for an in-flight Manage Meter Installation request at a delivery point for which the organization you are representing is the Metered Market Participant.
3. Access your organization's master data related to meter installations and delivery points.

Fulfilling The Role

Review and, if necessary, change your own contact information.

- On the Actions page, select "Manage My Information".

Review the business contact information shown and make any necessary changes. Be sure to keep your telephone number and email up to date.

Monitor Manage Meter Installation Requests

The Revenue Metering Contact will have visibility to the status of all metering requests at the organization they are representing through the News page.

A News Feed post will be generated for each Manage Meter Installation request. As tasks are completed the post will be updated with comments to indicate task completion or rejection.

As a Revenue Metering Contact you can create your

own comments on the post. This serves as a method of communication with the IESO and internally within your organization.

View Metering Master Data

Revenue Metering Contacts have access to data submitted for an in-flight request and all registered meter related master data.

The data associated with an in-flight request is only accessible for ongoing requests and can be used to view information that has been submitted throughout the request. Once the request is complete, the data becomes master data.

On the Records page;

- Select the Record for in-flight metering requests and all in-flight requests will be displayed.
- Select a request and all data submitted for the request will be accessible including documents submitted through the request.
- To view master data, select the Meter Installations record and the registered meter installation you would like to view the data for.

The master data record will display the most recent registered data. As updates are made to the meter installation and delivery points the changes to master data will be immediately reflected in the master data record.

Information about Online IESO is available at the **Online IESO Homepage**

For more information, contact IESO Customer Relations:

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