**SUBMIT BY EMAIL (PDF WITH SIGNATURE WITH LRP I CONTRACT REFERENCE # IN SUBJECT LINE)**

**TO CONTRACT MANAGEMENT:**

[contract.management@ieso.ca](mailto:contract.management@ieso.ca)

Capitalized terms not defined herein have the meaning ascribed thereto in the LRP I Contract.

| Date | <insert date> |
| --- | --- |
| Legal Name of Supplier | <insert legal name of Supplier> |
| LRP I Contract Reference # | <insert LRP I Contract Reference #> |
| LRP I Contract Date | <insert LRP I Contract Date> |
| Milestone Date for Commercial Operation | <insert LRP I Contract MCOD> |
| Reporting Period | Q1  Q2  Q3  Q4 Reporting Year <insert year> |

Pursuant to section 2.6(a) of the LRP I Contract, the Supplier is hereby submitting this completed Prescribed Form – Quarterly Progress Report and all relevant supporting documentation as listed below to the Buyer. Information provided by the Supplier may be disclosed by the Buyer in accordance with the provisions of the LRP I Contract.

The Supplier represents and warrants that all of the information in this Prescribed Form – Quarterly Progress Report is complete, true and accurate, and there is no material information omitted from this Prescribed Form – Quarterly Progress Report that makes the information contained herein misleading or inaccurate.

The Supplier acknowledges and agrees that this Notice is being delivered to the Buyer solely for the purposes of the LRP I Contract. It does not constitute a notice for any other purpose, including, without limitation, to meet an obligation to provide notice to the System Operator pursuant to the IESO Market Rules.

| Supplier: <insert legal name of Supplier> |
| --- |
| Signature: |
| Name: |
| Title: |
| I have the authority to bind the Supplier. |
| Dated this       day of       , 20 |

**SUBMISSION CHECKLIST**

1. This completed Prescribed Form – Quarterly Progress Report

2. A completed Prescribed Form – Quarterly Progress Bullets

3. If the Facility is under construction, 5-10 photos in JPEG format as set out in this Prescribed Form – Quarterly Progress Report

| 1. **Progress Status Check List:** Please check the box(es) that best describe the status of the items listed below | |
| --- | --- |
| Renewable Energy Approval or other equivalent environmental approval, as applicable | Not Started  In Progress  Complete  Not Applicable |
| Impact Assessment(s) | Not Started  In Progress  Complete |
| Key Development Milestones Achieved and Confirmed by the Buyer | Yes  No |
| Financial Close | Not Started  In Progress  Complete |
| Construction | Not Started  In Progress  Complete |
| 1. Executive Summary **of Quarterly Activities:** In 6-8 bullet points, please provide a brief overview of major work accomplished, any significant safety, environmental or other events that have occurred in the reporting period, and any issues that could have potential schedule impacts. | |
|  | |

| 1. Assignment and Change of Control RE: Sections 16.1 and 16.2: Report the status of assignment of the LRP I Contract and/or change of Control of the Supplier, if any. This section is to report status only, the Supplier is required to give the Buyer prompt notice or seek consent, as applicable, before this occurs as per Section 16.1 and 16.2 of the LRP I Contract. If yes to either, please provide details below. | |
| --- | --- |
| **Assignment:**  Yes  No  **Change of Control:**  Yes  No | |
| 1. Ownership Interest of the Supplier: Is ownership interest of the Supplier held by a publically traded company?   If “Yes”, please provide the name of the publically traded company and any relevant details below. | |
| Yes  No | |
| 1. Force Majeure **RE: Article 10 of the LRP I Contract:** Report the status of Force Majeure events, if any. This section is to report status only. The Supplier is required to give the Buyer notice of Force Majeure as per Section 10.1(b) of the LRP I Contract. | |
|  | |
| 1. Secured Lender’s Security Agreement **RE: Article 11 of the LRP I Contract:** If a Secured Lender’s Security Agreement has been entered into by the Supplier, please provide details below. This section is to report status only. The Supplier shall provide the Buyer prompt notice if it intends to enter into an agreement with a Secured Lender under Article 11 of the LRP I Contract. | |
| Yes  No | |
| 1. Company Representative: Confirm contact information for the individual who, pursuant to Section 14.1 of the LRP I Contract, is authorized to act on behalf of the Supplier. If there has been a change since the previous report, an updated *Prescribed Form – Supplier Information Update* must also be provided. | |
| Name of Company Representative |  |
| Title |  |
| Mailing Address |  |
| Email Address |  |
| Telephone |  |
| Fax |  |

| 1. Project Contact for Public Information: Provide contact information for the individual who is designated to provide information to the media or the public about the Project or Facility. This information will be listed on the Website. | | |
| --- | --- | --- |
| Name of Project Contact for Public Information | |  |
| Title | |  |
| Company | |  |
| E-Mail Address | |  |
| Telephone | |  |
| Toll-Free Telephone  (if applicable) | |  |
| 1. Representations of the Supplier **RE: Section 6.1 of the LRP I Contract:** Please restate that the representations of the Supplier stipulated in Section 6.1 of the LRP I Contract are still true or provide a qualified representation. | | |
| Section | Still True | If No, details of how qualified |
| 6.1(a) | **Yes  No** |  |
| 6.1(b) | **Yes  No** |  |
| 6.1(c) | **Yes  No** |  |
| 6.1(d) | **Yes  No** |  |
| 6.1(e) | **Yes  No** |  |
| 6.1(f) | **Yes  No** |  |
| 6.1(g) | **Yes  No** |  |
| 6.1(h) | **Yes  No** |  |
| 6.1(i) | **Yes  No** |  |
| 6.1(j) | **Yes  No** |  |
| 6.1(k) | **Yes  No** |  |

| 1. Development, Design and Construction Progress: Report the status of each reportable event as listed below. | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Item | Reportable Events | Status of Efforts /  Progress Description | % Complete | Date (YYYY/MM/DD) | | |
|  |  |  |  | Contractual | Forecast | Actual |
| 1 | Obtaining environmental and Project and Site approvals and permitting for the Project | Progress:    Issues: |  |  |  |  |
| 2 | Completion of Impact Assessment(s), including receipt of approvals from the System Operator, Transmitter or LDC, as applicable | Progress:    Issues: |  |  |  |  |
| 3 | Execution of an EPC Contract in respect of the Project | Progress:    Issues: |  |  |  |  |
| 4 | Financial Close | Progress:    Issues: |  |  |  |  |
| 5 | Ordering of major equipment | Progress:    Issues: |  |  |  |  |
| 6 | Delivery of major equipment | Progress:    Issues: |  |  |  |  |
| 7 | Status of construction | Progress:    Issues: |  |  |  |  |
| 8 | Completion of construction | Progress:    Issues: |  |  |  |  |
| 9 | Status of the construction of the connection of the Project to the Transmission System or Distribution System, as applicable | Progress:    Issues: |  |  |  |  |
| 10 | Connection of the Project to the Transmission System or Distribution System, as applicable | Progress:    Issues: |  |  |  |  |
| 11 | Commercial Operation | Progress:    Issues: |  |  |  |  |

| 1. Supplier Submittals Prior to Commercial Operation Date: Please confirm the completeness of necessary submissions and related section numbers. The following illustrates a sample of possible submissions and may not apply to all LRP I Contracts. Please review the LRP I Contract for details. | | | | | |
| --- | --- | --- | --- | --- | --- |
| Item | Section | Description of Submittals | Submission Date (YYYY/MM/DD) | | |
|  |  |  | Contractual | Forecast | Actual |
| 1 |  | Key Development Milestones with supporting documentation |  |  |  |
| 2 |  | *Workplace Safety and Insurance Act (Ontario)* clearance certificate |  |  |  |
| 3 |  | Metering Plan |  |  |  |
| 4 |  | Requirements for Commercial Operation under Section 2.7 of the LRP I Contract with supporting documentation |  |  |  |
| 1. Progress Photos: Provide 5-10 photos that best represent the progress of construction work during the quarter as described in the Executive Summary above. | | | | | |
| * Photos should not be inserted into this section of the Prescribed Form – Quarterly Progress Status Report * Photos should be sent as JPEG attachments in a separate email (the email must not exceed 10MB) * Use descriptive filenames to reflect or explain the content of each photo (e.g. “Turbine installation in progress.jpg” and not “Photo 1.jpg”) | | | | | |