

This page sets out the instructions for completing the Prescribed Form: Proponent Information, Declarations and Workbook (Capacity).

All capitalized terms used in these instructions and the Prescribed Form: Proponent Information, Declarations and Workbook (Capacity), unless otherwise stated, have the meanings ascribed to them in the LT2(c-1) RFP.

**INSTRUCTIONS APPLICABLE TO ALL PRESCRIBED FORMS:**

- a. The first page of a Prescribed Form should be marked with the name of the Long-Term Capacity Services Project that is the subject of the Proposal.
- b. This instruction page is not required to be submitted as part of the completed Prescribed Form.
- c. The Prescribed Form is required to be submitted electronically via email to the IESO at [LT2.RFP@ieso.ca](mailto:LT2.RFP@ieso.ca).
- d. Information provided in each Prescribed Form should be consistent with the information provided in the Proposal.
- e. Where the Prescribed Form has multiple pages, the pages of the Prescribed Form should be kept together in the Proposal in sequential order.
- f. Where a blank field for a section/page reference is provided in a Prescribed Form, enter the section/page reference of the Proposal where the substantiating evidence for that particular item can be found.
- g. Apart from the completion of any blanks, drop down lists, check boxes or similar uncompleted information in a Prescribed Form, no amendments may be made to the wording of a Prescribed Form.
- h. Each Prescribed Form must be completed in its entirety. Fields marked <if applicable> must be completed if applicable to the Proposal. If not applicable, they should be marked "Not Applicable".
- i. If a signature is required for a Prescribed Form, the Prescribed Form must be signed by a person with authority to bind the Proponent. The Prescribed Form may be printed, signed and scanned, or may be signed digitally through Adobe (Digital ID, or Fill and Sign), Apple Preview or DocuSign.
- j. With the exception of this instruction page, instructions within a Prescribed Form will be enclosed in brackets.

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**INSTRUCTIONS SPECIFIC TO THIS PRESCRIBED FORM:**

- k. The Proposal Workbook provided in Exhibit A of this Prescribed Form constitutes a part of this Prescribed Form: Proponent Information, Declarations and Workbook (Capacity).
- l. The Proposal Workbook must be completed in Microsoft Excel format.
- m. The Proposal Workbook consists of five (5) worksheets, entitled "General Proposal Information", "Project Information", "Connection Information", "Team Member Experience" and "Rated Criteria", that must be completed in full.
- n. All fields in the Proposal Workbook should be completed, as applicable.
- o. The Team Member Experience claimed for each Designated Team Member submitted as a part of this Prescribed Form must be supported by an accompanying statutory declaration of an officer of the Proponent in Exhibit B of this Prescribed Form.

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Capitalized terms not defined herein have the meanings ascribed to them in the LT2(c-1) RFP.

## **Section 1 – Information of the Proponent and the Long-Term Capacity Services Project**

a.	Unique Project ID of the Long-Term Capacity Services Project: <i>&lt;input Unique Project ID&gt;</i>	
b.	Legal name of the Proponent: <i>&lt;input legal name of the Proponent&gt;</i>	
c.	Name of the Long-Term Capacity Services Project: <i>&lt;input name of the Long-Term Capacity Services Project&gt;</i>	

## **Section 2 – Confirmation of Mandatory Requirements (Section 4.2 of the LT2(c-1) RFP)**

*Note: Please check the boxes for confirmation.*

The Proponent declares that:

<p>The Proponent satisfies the Team Member Experience requirements specified in Section 2.1(a) of the LT2(c-1) RFP, and has provided:</p> <ul style="list-style-type: none"> <li>a. Designated Team Member information, as required in the Proposal Workbook; and</li> <li>b. a completed Statutory Declaration Regarding Team Member Experience as Exhibit B.</li> </ul>
<p>The Long-Term Capacity Services Project meets the eligibility requirements specified in Section 2.1 of the LT2(c-1) RFP.</p>
<p>The Proposal is for a Long-Term Capacity Services Project with a Nameplate Capacity equal to or larger than one (1) MW which can be registered as a <i>registered facility</i> under the Market Rules other than as <i>variable generation</i>, or as a <i>self-scheduling generation facility</i></p>
<p>The Proposal is within the Proponent Group Limit set out in Section 3.7(a) of the LT2(c-1) RFP.</p>
<p>The Proposal is for a Long-Term Capacity Services Project which is capable of continuously delivering the Contract Capacity to a Connection Point for at least eight (8) hours during the Qualifying Hours.</p>
<p>The Proponent is either the registered owner of the Project Site or has submitted the requisite confirmation letter(s) from the registered owner(s) of the Properties included in the Project Site or, if applicable, an MNR Confirmation Letter, together with one or more</p>

Crown Land Shapefiles as set out in the Prescribed Form: Access Rights Declaration (Capacity) in accordance with the requirements of Section 3.7(c)(i) of the LT2(c-1) RFP.

*(Check the box, if applicable)* The Proposal is for a Crown Land Project and the Project Site (and the Project Site of any associated Proposal PQ Alternate(s)), as reflected in the Crown Land Shapefile(s) does not overlap with or use any of the same Crown lands as any AOR Held Lands for which the Proponent is not the Applicant of Record.

*(Check the box, if applicable)* For the purposes of Section 4.4(d) of the LT2(c-1) RFP, the Proponent elects to voluntarily self-identify as a Canadian-Status Proponent.

### **Section 3 – Proposal Workbook**

Proponent has completed the Proposal Workbook, which is deemed to be attached as Exhibit A.

### **Section 4 – Additional Representations, Warranties and Acknowledgements**

1. The Proponent confirms that the Proposal is accurate and complete in every respect and in compliance with the LT2(c-1) RFP.
2. The Proponent confirms that only one Proposal has been submitted in respect of the Long-Term Capacity Services Project described in this Prescribed Form: Proponent Information, Declarations and Workbook (Capacity).
3. The Proponent represents and warrants that the Prescribed Form: Access Rights Declaration (Capacity) has been submitted for the same location described above in Section 3 of this Prescribed Form: Proponent Information, Declarations and Workbook (Capacity).
4. The Proponent acknowledges that any amendments made to the Prescribed Forms, whether on the face of such forms or contained elsewhere in its Proposal, may result in the rejection of its Proposal or otherwise may be taken into consideration in the evaluation of the Proposal.
5. The Proponent has only engaged in communications for the Permitted Purposes and has not engaged in any communications for the Excluded Purposes.
6. The Proponent confirms the receipt of all of the Addenda issued by the IESO (if any).
7. The Proponent confirms that neither it, nor any Persons involved in the preparation of its Proposal and/or required by the Proponent to successfully implement its Proposal and comply with the LT2(c-1) Contract, has engaged in any activity or communication that would constitute a Conflict of Interest or has engaged in any activity or communication

that results in collusion or a violation of any of the civil or criminal code provisions of the *Competition Act* (Canada).

8. The Proponent acknowledges that if its Proposal does not comply with the requirements set out in the LT2(c-1) RFP, the IESO may, without liability, cost or penalty, reject its Proposal and not give any further consideration to its Proposal.
9. The Proponent acknowledges that the IESO has reserved unto itself all of the rights specified in Section 5.10 of the LT2(c-1) RFP and that these reserved rights are in addition to any other express rights or any of the other rights implied in the circumstances of Section 5.7 of the LT2(c-1) RFP.
10. If declared in Section 2 above, the Proponent represents and warrants that it constitutes a Canadian-Status Proponent as defined in the LT2(c-1) RFP.

I hereby confirm that I am an individual with the authority to bind the Proponent and that, if applicable, by signing this form using electronic signature, I agree to the content, terms and conditions set out in the document on behalf of the Proponent.

**PROPONENT NAME:** \_\_\_\_\_

Per: \_\_\_\_\_

Print Name:

Print Title:

(I have authority to bind the Proponent)

Date Signed:

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**EXHIBIT A**  
**PROPOSAL WORKBOOK**

*Note: The completed Proposal Workbook in Microsoft Excel format will be deemed to be attached as this Exhibit A.*

**EXHIBIT B**  
**STATUTORY DECLARATION REGARDING TEAM MEMBER EXPERIENCE**

**STATUTORY DECLARATION IN THE MATTER OF** the Proposal for *<insert name of Proponent>* \_\_\_\_\_ (the "Proponent"), under the IESO's Long-Term 2 Capacity Services (Window 1) Request for Proposals (the "LT2(c-1) RFP").

Capitalized terms not defined herein have the meanings ascribed to them in the LT2(c-1) RFP.

I, *<insert name of declarant>* \_\_\_\_\_, of the *<insert City/Town/Region etc.>* \_\_\_\_\_ of *<insert name of City/Town/Region etc.>* \_\_\_\_\_, in *<insert name of Province or State>* \_\_\_\_\_ DO SOLEMNLY DECLARE, on behalf of the Proponent, without personal liability, the following information:

- a. I am the / an *<insert office held, e.g. president, director, etc.>* \_\_\_\_\_ of the Proponent and have knowledge of the matters herein described.
- b. The statements and information contained in the Prescribed Form: Proponent Information, Declarations and Workbook (Capacity) are true and correct in all material respects.
- c. The individuals identified as Designated Team Members in the Prescribed Form: Proponent Information, Declarations and Workbook (Capacity) are each duly appointed officers, directors or employees of the Proponent or a Control Group Member of the Proponent.



**AND I MAKE THIS SOLEMN DECLARATION** conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Name of Declarant	Declared before me at <i>&lt;insert City, Town, Region, etc.&gt;</i> _____ of <i>&lt;insert name of City, Town, Region, etc.&gt;</i> _____ in the <i>&lt;Province/State&gt;</i> _____ of <i>&lt;insert name of Province or State&gt;</i> _____ this ____ day of _____, 20____.
Signature of Declarant	Name of Commissioner of Oaths, etc.
<i>&lt;Statutory declarations must be solemnly declared and signed before commissioners of oaths or similar officials (e.g. notary public).&gt;</i>	Signature of Commissioner of Oaths, etc.