

This page sets out the instructions for completing the Prescribed Form: Access Rights Declaration (Energy).

All capitalized terms used in these instructions and the Prescribed Form: Access Rights Declaration (Energy), unless otherwise stated, have the meanings ascribed to them in the LT2(e-1) RFP.

## **INSTRUCTIONS APPLICABLE TO ALL PRESCRIBED FORMS:**

- a. The first page of a Prescribed Form should be marked with the name of the Long-Term Energy Project that is the subject of the Proposal. The Proponent should use the name given to the Long-Term Energy Project in the Prescribed Form: Proponent Information, Declarations and Workbook (Energy).
- b. This instruction page is not required to be submitted as part of the completed Prescribed Form.
- c. The Prescribed Form is required to be submitted electronically via email to the IESO at [LT2.RFP@ieso.ca](mailto:LT2.RFP@ieso.ca).
- d. Information provided in each Prescribed Form should be consistent with the information provided in the Proposal.
- e. Where the Prescribed Form has multiple pages, the pages of the Prescribed Form should be kept together in the Proposal in sequential order.
- f. Where a blank field for a section/page reference is provided in a Prescribed Form, enter the section/page reference of the Proposal where the substantiating evidence for that particular item can be found.
- g. Apart from the completion of any blanks, drop down lists, check boxes or similar uncompleted information in a Prescribed Form, no amendments may be made to the wording of a Prescribed Form.
- h. Each Prescribed Form must be completed in its entirety. Fields marked <if applicable> must be completed if applicable to the Proposal. If not applicable, they should be marked " Not Applicable".
- i. If a signature is required for a Prescribed Form, the Prescribed Form must be signed by a person with authority to bind the Proponent. The Prescribed Form may be printed, signed and scanned, or may be signed digitally through Adobe (Digital ID, or Fill and Sign), Apple Preview or DocuSign.

- j. With the exception of this instruction page, instructions within a Prescribed Form will be enclosed in brackets.

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Capitalized terms not defined herein have the meanings ascribed to them in the LT2(e-1) RFP.

## Section 1 – Information and Project Site

a.	Unique Project ID of the Long-Term Energy Project: <i>&lt;insert Unique Project ID&gt;</i>	
b.	Legal Name of the Proponent: <i>&lt;insert legal name of the Proponent&gt;</i>	
c.	Name of the Long-Term Energy Project: <i>&lt;insert name of the Long-Term Energy Project&gt;</i>	
d.	Property Identification Number(s) (PIN) of the Project Site: <i>&lt;insert PIN(s) of the Project Site, or if a PIN is not available use legal description by lot and/or parcel number or similar legal description or by other appropriate description using metes and bounds or GPS coordinates.&gt;</i> <i>&lt;For Crown Land Project, the Crown land site description should be consistent with the Crown Land Site Report Form.&gt;</i>	

## Section 2 – Requirements for Long-Term Energy Projects (other than Crown Land Projects wholly located on Crown Lands)

a.	Except where the Project Site is wholly located on Crown Lands, the Proponent is required to submit a map of the Project Site in Exhibit A to this Prescribed Form: Access Rights Declaration (Energy):	A single scale map (using tools such as Google Earth or other mapping tools) of the Project Site showing the outer boundary of the Project Site is attached to Exhibit A.
b.	Documented owners of the Property or Properties (other than any Crown land) included in the Project Site: <i>&lt;insert name(s) of the documented owner(s) of the Property(ies) included in the Project Site.&gt;</i>	

c.	<p>Except where the Project Site is wholly located on Crown Lands, the Proponent has submitted in Exhibit B of this Prescribed Form: Access Rights Declaration (Energy), electronic copies in PDF format of:</p>	<p>(A) One or more Ontario land parcel registers (or equivalent for Properties not registered on the Ontario land titles system) dated no earlier than the RFP Effective Date, evidencing the registered title holder or holders of the Properties included in the Project Site (regardless of whether the Proponent is the holder of registered title to the Project Site as reflected in the parcel register(s)).</p> <p>AND (IF APPLICABLE)</p> <p>(B) If the Proponent is not the holder of registered title to one or more Properties included in the Project Site as reflected in the parcel register(s), a letter addressed to the IESO signed by the documented title holder of such Property (or the applicable Governmental Authority, where access to such Properties are controlled by such Governmental Authority) stating that the Proponent has:</p> <ul style="list-style-type: none"> <li>(i) the contractual right to acquire such Properties; or</li> <li>(ii) contractual rights to build, operate and maintain the Long-Term Energy Project on such Properties, if it is selected as a Selected Proponent.</li> </ul> <p>Such title holder's statement shall not otherwise be qualified or conditional.</p>
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### Section 3 – Requirements for Crown Land Projects (if applicable)

a.	<p>The Crown lands that are included in the Project Site do not overlap with AOR Held Lands for which the Proponent is not the Applicant of Record:</p>	<p>If the proposed Project Site is the subject of AOR Held Lands, the Applicant of Record ID # is: _____.</p>
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b.	The Proponent has submitted:	<p>(A) An electronic copy of the MNR Confirmation Letter in Adobe PDF format, substantially consistent with the template attached to Exhibit C of this Prescribed Form: Access Rights Declaration (Energy) has been attached as Exhibit E.</p> <p>AND</p> <p>(B) A Crown Land Shapefile establishing a single polygon shape representing the outline of the boundary of the Project Site and interior of the Project Site as well as a separate polygon mapping the boundary and interior of the Project Site of any included Proposal PQ Alternates, and that is consistent with the Project Site information included in the Crown Land Site Report Form, has been submitted by email together with this Prescribed Form: Access Rights Declaration (Energy).</p> <p>AND</p> <p>(C) An attestation, in the form set out in Exhibit D to this Prescribed Form: Access Rights Declaration (Energy) is attached to this Prescribed Form, confirming that:</p> <ul style="list-style-type: none"> <li>(i) the Project Site information contained in the Crown Land Shapefile is consistent in all material respects with the Project Site information included in the Proponent's Crown Land Site Report Form; and</li> <li>(ii) the Project Site (and the Project Site of any associated Proposal PQ Alternate(s)), as reflected in the Crown Land Shapefile(s) submitted in accordance with Section 2.1(c)(vi) of the LT2(e-1) RFP does not overlap with or use any of the same Crown lands as any AOR Held Lands for which the Proponent is not the Applicant of Record.</li> </ul>
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I hereby confirm that I am an individual with the authority to bind the Proponent and that, if applicable, by signing this form using electronic signature, I agree to the content, terms and conditions set out in the document on behalf of the Proponent.

**PROPONENT NAME:** \_\_\_\_\_

Per: \_\_\_\_\_

Print Name:

Print Title:

(I have authority to bind the Proponent)

Date Signed:

## **EXHIBIT A PROJECT SITE**

*Note: Except where the Proposal is in respect of a Crown Land Project wholly located on Crown Lands, Proponent must submit a scale map of the Project Site showing the outer boundary of the Project Site.*



## **EXHIBIT B**

### **SUPPORTING CONFIRMATION OF ACCESS RIGHTS**

*Note: Please provide the required parcel registers and, if applicable, the statement from the title holder(s) as confirmation of access rights to the Project Site as set out in Section 2 of this Prescribed Form. Please do not include copies of contractual documents such as purchase agreements, purchase options, leases, lease options, subleases or sublease options. Such documents will not be reviewed by the IESO.*

## EXHIBIT C FORM OF MNR CONFIRMATION LETTER

Month, Year

Proponent Contact Info

**Subject: MNR Confirmation Letter regarding MNR's Review of Crown Land Site Report (CLSR) <insert internal CLSR number> <(if applicable) insert Applicant of Record identification number>**

Dear <insert Proponent legal name>:

Thank you for submitting a Crown Land Site Report (CLSR) to the Ministry on <insert date CLSR submitted> for the LT2 <insert window/stream> RFP in respect of: <insert name of proposed project>, using <insert energy type> technology, proposed to be located <insert geographic coordinates or township>.

As indicated in the Independent Electricity System Operator's (IESO's) Long-Term 2 Energy Supply Request for Proposals (LT2 RFP), an MNR Confirmation Letter is a mandatory requirement for a complete bid application for projects proposed in whole or in part on Crown land. This letter is provided as contemplated within Section 5(e) of the Minister of Energy and Electrification's November 28, 2024 Directive.

Based on the Ministry's review, we find your CLSR to be complete. As such, this letter is an MNR Confirmation Letter within the meaning of IESO's LT2 RFP.

This letter should not be relied on as in any way validating or supporting the declarations or information submitted in the CLSR. The Ministry makes no representations or warranties about the availability or suitability of the proposed project site. Further, this letter does not authorize any activity, work or undertaking and does not provide any right, title, tenure, interest, or guarantee of any MNR approvals or authorizations or that Crown lands will be available for the proposed project.

If you have any questions about the contents of this letter please feel free to contact me at <insert phone number of Land Use Planning Supervisor (xxx)xxx-xxxx> or <insert email address of Land Use Planning Supervisor xxx@ontario.ca>.

Sincerely

Land Use Planning Supervisor  
Regional Operations Division

## EXHIBIT D FORM OF ATTESTATION IN RESPECT OF CROWN LAND SHAPEFILE

**ATTESTATION IN THE MATTER OF** the Proposal under the IESO's LT2(e-1) RFP for *<insert legal name of proponent>* \_\_\_\_\_ (the "**Proponent**"), in relation to the following Long-Term Energy Project:

Name of the Long-Term Energy Project: <i>&lt;input name of the Long-Term Energy Project&gt;</i>	
Unique Project ID of the Long-Term Energy Project: <i>&lt;input Unique Project ID of the Long-Term Energy Project&gt;</i>	
Legal description and/or GPS coordinates of the Long-Term Energy Project Site: <i>&lt;input the Legal description and/or GPS coordinates of the Long-Term Energy Project Site&gt;</i>	
Applicant of Record ID #	

Capitalized terms not defined herein have the meanings ascribed to them in the LT2(e-1) RFP.

I, *<insert name of attestor>* \_\_\_\_\_, of the *<insert City/Town etc.>* \_\_\_\_\_ of *<insert name of City/Town>* \_\_\_\_\_ in *<insert name of Province/ State>* \_\_\_\_\_ on behalf of the Proponent attest to the following information:

1. I am the / an *<insert office held>* \_\_\_\_\_ of the Proponent and have knowledge of the matters herein described and have the authority to bind the Proponent for the purposes of the subject matter of this attestation.
2. The Project Site information contained in the Crown Land Shapefile(s) provided with the Proposal is consistent in all material respects with the Project Site information included in the Proponent's Crown Land Site Report Form referenced in the MNR Confirmation Letter.
3. The Project Site (and the Project Site of any associated Proposal PQ Alternate(s)), as reflected in the Crown Land Shapefile(s) submitted in accordance with Section 2.1(c)(vi) of the LT2(e-1) RFP does not overlap with or use any of the same Crown lands as any AOR Held Lands for which the Proponent is not the Applicant of Record.

*[signature page follows]*

I confirm that I make this attestation conscientiously believing it to be true. I acknowledge and agree that the IESO may rely on this attestation for purposes of the LT2(e-1) RFP.

**PROPONENT NAME:** \_\_\_\_\_

Per: \_\_\_\_\_

Print Name:

Print Title:

(I have authority to bind the Proponent)

Date Signed:

**Name of Witness:** \_\_\_\_\_

Per: \_\_\_\_\_

Date Signed:

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**EXHIBIT E**  
**ISSUED MNR CONFIRMATION LETTER**

*Note: Attach the issued MNR Confirmation Letter.*