
Energy Market Interface

Submitting, Revising and Cancelling Energy Offers
IESO Training
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AN IESO TRAINING PUBLICATION

This training manual has been prepared to assist in the IESO training of market participants and has been compiled from extracts from the market rules or documents posted on the web site of Ontario's Independent Electricity System Operator. Users of this training manual are reminded that they remain responsible for complying with all of their obligations under the market rules and associated policies, standards and procedures relating to the subject matter of this training manual, even if such obligations are not specifically referred to herein. While every effort has been made to ensure the provisions of this training manual are accurate and up to date, users must be aware that the specific provisions of the market rules or particular document shall govern.

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1. Introduction

The purpose of this guide is to provide detailed instructions on submitting, cancelling, and revising *energy offers* using the energy market interface (EMI).

This guide is mainly aimed at *market participants* who are generators, including virtual generators, in the *physical market*.

Participants in Ontario's *physical markets* use EMI to do the following actions:

- Submit, review and revise *energy* and *operating reserve bids* and *offers*
- Submit, review and revise *energy* and *operating reserve import offers* and export *bids*
- Submit, review and revise schedules and forecasts
- Submit, review and revise daily *dispatch data*
- Submit, review and revise forebay *dispatch data*
- Receive market messages related to submissions made

2. Accessing EMI

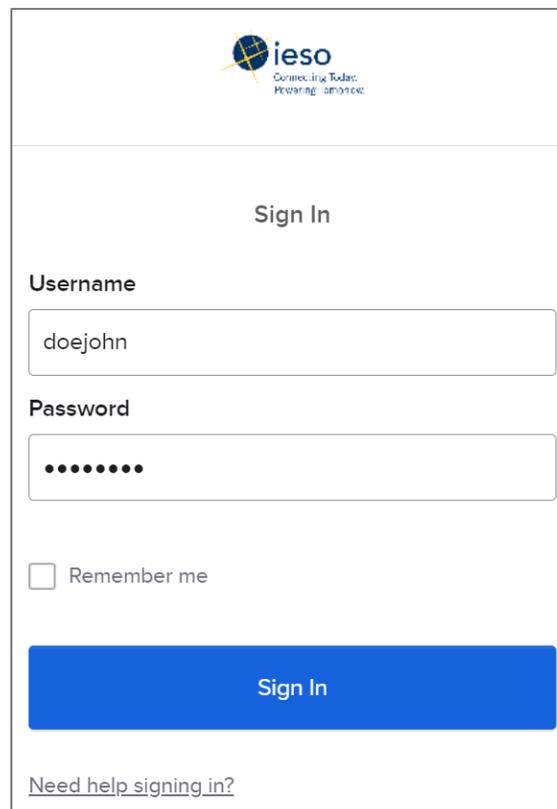
The energy market interface (EMI) is the *market participant* interface with Ontario's *physical markets*. The EMI is used for:

- Participating in the *day-ahead market*, *real-time market* and *operating reserve market*: submitting, reviewing and revising *dispatch data*
- Participating in inter-jurisdictional energy trading: submitting, reviewing and revising import *offers* and export *bids*

Note: To access EMI, a user needs to be assigned to a dispatch data viewer or dispatch data submitter contact role. In order for a dispatch data submitter to submit bids and offers in EMI, an applicant representative of the organization needs to create a user-resource relationship in Online IESO. Additionally, an active gateway account is required.

To access the EMI, complete the following steps:

1. Open the EMI URL (<https://emi.ieso.ca>) or open the IESO Gateway URL (<https://gateway.ieso.ca>) and navigate to EMI.
2. Enter your IESO Gateway Username, Password and click **Sign In**.



The screenshot shows the IESO Sign In page. At the top is the IESO logo with the tagline "Connecting Today. Powering Ontario." Below the logo is the heading "Sign In". There are two input fields: "Username" with the text "doejohn" and "Password" with seven dots. Below the password field is a checkbox labeled "Remember me". At the bottom is a blue "Sign In" button. A link "Need help signing in?" is located at the bottom left of the form area.

The EMI main page displaying the current **Market Status** will appear (shown below). The **Market Status** display continually updates and displays the current status for each of the physical markets.

Screenshot to be included after Webservice update

3. Submitting Energy Offers

There are three types of *offers* in the *day-ahead market* or *real-time market*: *initial offers*, *standing offers*, and *revised offers*.

Dispatchable generators must submit *offers* to the IESO using the EMI in order to supply energy to the IESO-controlled grid. Virtual trading generators looking to participate in the *day-ahead market* must also submit *offers* through the EMI.

Offer submissions must follow the *market rules* regarding *price-quantity pairs*, timing, ramp rates, revisions and cancellations, etc. set out in *Market Rules* (MR) Chapter 7 and *Market Manuals* (MM) 4.1.

See [Introduction to Ontario’s Physical Markets](#) on the IESO Training web page for more information.

3.1 Preparing Initial or Standing Energy Offers

The following instructions apply to preparing an initial *offer* or a standing *offer* using the EMI. See Section 4, *Revising and Cancelling Energy Offers*, for information on revising or cancelling a previously submitted *offer*.

For submission timeline information for *energy offers*, see MM 4.1 s.7.

To submit an initial *offer* (called **Normal** in the EMI) or a standing *offer*, complete the following steps:

1. Select **Real Time Energy Market (RTEM)** under **Markets** from the menu on the left side of the EMI.

Screenshot to be included after Webservice update

2. Select the **Bid Type** as either **Normal** or **Standing**.



The screenshot shows the 'Real Time Energy Market (RTEM)' interface. The 'Bid Type' section is circled in red, showing two radio buttons: 'Normal' (selected) and 'Standing'. Other fields include 'Delivery Date' (2024/03/20), 'Standing Day Type' (ALL), 'Market Participant', 'Resource Type', and 'Resource Name', all with dropdown menus.

3. If you are submitting a **Normal offer**, select the **Delivery Date**. For standing *offers*, this field is not required and is therefore not selectable.

The **Delivery Date** defaults to the current *dispatch day*. If your *offer* is for the next *dispatch day*, click the calendar icon and select the appropriate date from the calendar.

Real Time Energy Market (RTEM)

Bid Type : Normal Standing

Market Participant :

Delivery Date : 2024/03/20

Resource Type :

Standing Day Type : ALL

Bid/Offer Submission Information

Expiry Date : yyyy/mm/dd

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

If you select the **Delivery Date** after having already selected the **Resource Type**, and **Resource Name**, you may have to select the correct **Resource Type** and **Resource Name** again. EMI changes the resource type and resource name lists based on the delivery date.

4. If you are submitting a standing *offer*, select the **Standing Day Type**. If your standing *offer* is for all days of the week, select **ALL**. Otherwise, select the day of the week to which the standing *offer* applies.

Real Time Energy Market (RTEM)

Bid Type : Normal Standing

Delivery Date : yyyy/mm/dd

Standing Day Type : ALL

Bid/Offer Submission

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

yyyy/mm/dd

If you wish, you may include an **Expiry Date** with a standing *offer*. The **Expiry Date** is the last date the standing *offer* will be valid for.

For example, if you enter an **Expiry Date** of July 28, the last time your standing *offer* will be converted to a normal *offer* is at 6:00 am EPT on July 27 and will be considered effective for the trade day of July 28.

The screenshot shows the 'Real Time Energy Market (RTEM)' interface. It includes a 'Bid Type' section with radio buttons for 'Normal' and 'Standing' (selected). Below this is a 'Delivery Date' field with a placeholder 'yyyy/mm/dd' and a calendar icon. A 'Standing Day Type' dropdown menu is set to 'ALL'. At the bottom, the 'Bid/Offer Submission Information' section features an 'Expiry Date' field with the value '2024/07/28' and a calendar icon. The 'Expiry Date' field is circled in red.

5. Click the drop-down next to **Market Participant** to see a list of the *market participants* on whose behalf you are authorized to enter *dispatch data*.

Choose the **Market Participant** for which you wish to enter an *energy offer* then click the drop-down next to **Resource Type** and select either **GENERATOR**, **PSEUDO_UNIT** or **VIRTUAL-GENERATOR**, as required.

This screenshot shows a dropdown menu for 'Resource Type'. The 'Resource Type' label is circled in red. The dropdown is open, showing a list of options: 'GENERATOR', 'INJECTION', 'OFF_TAKE', 'PSEUDO_UNIT', 'VIRTUAL-GENERATOR', and 'VIRTUAL-LOAD'. The 'GENERATOR' option is currently selected and highlighted.

6. Click the drop-down next to **Resource Name** and select the facility for which you are submitting an *offer*.

This screenshot shows the 'Resource Name' dropdown menu. The 'Resource Name' label is circled in red. The dropdown is open, showing a list of options: 'GENERATOR', 'INJECTION', 'OFF_TAKE', 'PSEUDO_UNIT', 'VIRTUAL-GENERATOR', and 'VIRTUAL-LOAD'. The 'GENERATOR' option is currently selected and highlighted.

The **Resource Name** is the unique reference for a facility used when submitting bids and offers. It is also called the *delivery point* and is used as the point of settlement for Ontario's *physical markets*.

7. Proceed to Section 3.2, Submitting Offer Information, to complete the empty *offer* form, or see Section 4.1, Retrieving Your Offer, if you have previously submitted an *offer* and would like to populate the screen with *dispatch data* from that existing *offer*.

3.2 Submitting Energy Offer Information

To enter your *offer* information, complete the following steps, as applicable, to the resource type you are offering on behalf of:

1. Enter your **Maximum Daily Energy Limit** in MWh, up to one (1) decimal place, and select a **Maximum Daily Energy Reason Code** from the drop-down. A reason code must be provided if maximum daily energy limit is not blank. Refer to MM 4.1 s.2.1.10 for more information.

The screenshot shows a form with the following fields:

- Maximum Daily Energy Limit (MWh) :
- Maximum Daily Energy Reason Code :
- Thermal State :
- Daily Energy Ramp ID: 1, 2, 3, 4, 5 (buttons)
- Daily Energy RR(BreakPoint):
- Daily Energy RR(Ramp Up):
- Daily Energy RR(Ramp Down):
- Minimum Daily Energy Limit (MWh) :

The first two fields are circled in red.

The only way to remove a submitted maximum daily energy limit, is to delete the existing value, leaving the field blank, and making the submission again. Entering a value of zero (0) does not remove the limit. Instead, it indicates that the facility has no energy at all that can be scheduled.

2. Enter your **Minimum Daily Energy Limit** in MWh, up to one (1) decimal place. Refer to MM 4.1 s.2.1.11 for more information.

The screenshot shows a form with the following fields:

- Maximum Daily Energy Limit (MWh) :
- Maximum Daily Energy Reason Code :
- Thermal State :
- Daily Energy Ramp ID: 1, 2, 3, 4, 5 (buttons)
- Daily Energy RR(BreakPoint):
- Daily Energy RR(Ramp Up):
- Daily Energy RR(Ramp Down):
- Minimum Daily Energy Limit (MWh) :

The last field is circled in red.

3. Select a **Thermal State** from the drop-down. Refer to MM 4.1 s.2.1.19 for more information.

Maximum Daily Energy Limit (MWh) :

Maximum Daily Energy Reason Code :

Minimum Daily Energy Limit (MWh) :

Thermal State :

Daily Energy Ramp ID	1	2	3	4	5
Daily Energy RR(BreakPoint)	<input type="text"/>				
Daily Energy RR(Ramp Up)	<input type="text"/>				
Daily Energy RR(Ramp Down)	<input type="text"/>				

4. In the **Daily Energy Ramp ID** section, enter up to 5 daily ramp rate sets. See Section 3.2.1, Submitting Daily, Hourly and Operative Reserve Ramp Rates, to understand the different components of the ramp rates.

Maximum Daily Energy Limit (MWh) :

Maximum Daily Energy Reason Code :

Minimum Daily Energy Limit (MWh) :

Thermal State :

Daily Energy Ramp ID	1	2	3	4	5
Daily Energy RR(BreakPoint)	<input type="text"/>				
Daily Energy RR(Ramp Up)	<input type="text"/>				
Daily Energy RR(Ramp Down)	<input type="text"/>				

5. Select **Submit** from the drop-down next to the **Hour** number for the hour that you are submitting an *offer*.

View ▾	Expand All	Collapse All	Clear Hours	Copy Hours	Detach
	Submit/Cancel	NERC Tag ID	Tie Point	Virtua Tradin	
▶ Hour 1	<input type="text"/>				

The market software tools use the "hour ending" convention. In other words, Hour 1 is the first hour of the day, which is the hour that starts at midnight and ends at 1:00 am. Hours 10-11 are the hours from 9:00 am to 11:00 am. Hours 1-24 are the hours from midnight one day through midnight the next day. Eastern Standard Time is used year-round.

- Click the triangle next to the **Hour** number to expand the submission section, enabling you to enter up to 20 *price-quantity pairs* for each hour or click **Expand All** to reveal the submission

Real Time Energy Market (RTEM)

View ▾ **Expand All** Collapse All Clear Hours Copy Hours Detach

	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6	7
▽ Hour 1	▼		▼	▼								
					P/Q Pair ID	1	2	3	4	5	6	7
					Price							
					Quantity							
▽ Hour 2	▼		▼	▼								
					P/Q Pair ID	1	2	3	4	5	6	7
					Price							
					Quantity							

section for every hour. Clicking **Collapse All** will hide the submission section for all hours.

If you are submitting on behalf of a virtual trading generator, select a **Virtual Transaction**

View ▾ Expand All Collapse All Clear Hours Copy Hours Detach

	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity
▽ Hour 1	▼		▼	▼
				WEST:HUB
				TORONTO:HUB
				SOUTHWEST:HUB
				OTTAWA:HUB
▶ Hour 2	▼		▼	NORTHWEST:HUB
▶ Hour 3	▼		▼	NORTHEAST:HUB
▶ Hour 4	▼		▼	NIAGARA:HUB
				ESSA:HUB
				EAST:HUB

- Zonal Trading Entity** from the drop-down. Refer to MM 4.1 Appendix E for *virtual zonal resource* and *virtual transaction zone* relationships.
- In the **P/Q Pair ID** section, enter:
 - Price** in dollars and cents, up to two decimal places, for each hourly *offer*. For example, \$10 dollars may be entered as 10.00 or 10.0 or 10.
 - Quantity** in megawatts (MW), up to one decimal place, for each hourly *offer*.

View ▾		Expand All	Collapse All	Clear Hours	Copy Hours	Detach						
Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6		
Hour 1	Submit ▾											
					P/Q Pair ID	1	2	3	4	5	6	
					Price	-10	-10	25	100	250		
					Quantity	0	60	115	200	205		

9. Enter **Speed No Load** and **Start Up Offer** (Hot, Warm and Cold) as applicable. Refer to MM 4.1 s.2.1.3 for more information.

View ▾		Expand All	Collapse All	Clear Hours	Copy Hours	Detach				
Speed No Load	Start Up Offer (Hot)	Start Up Offer (Warm)	Start Up Offer (Cold)							

10. Enter **Min Hourly Output** and **Hourly Must Run** as applicable. Refer to MM 4.1 s.2.1.5 and s.2.1.6 for more information.

View ▾		Expand All	Collapse All	Clear Hours	Copy Hours	Detach				
Warm)	Start Up Offer (Cold)	Min Hourly Output	Hourly Must Run	Reason Code						

11. If you are submitting on behalf of a virtual trading generation resource, you may choose to enter a **VG Forecast Quantity**. Refer to MM 4.1 s.2.1.7 for more information.

View ▾		Expand All	Collapse All	Clear Hours	Copy Hours	Detach					
d)	Min Hourly Output	Hourly Must Run	Reason Code	Other Reason	VG Forecast Quantity	Capacity Transaction Flag					

3.2.1 Submitting Daily, Hourly and Operating Reserve Ramp Rates

To enter energy ramp rates for your offers, complete the following steps. Refer to MM 4.1 s.2.1.4 for more information.

1. Enter up to 5 daily ramp rate breakpoints and associated daily ramp up and daily ramp down values starting with the first column.

Daily Energy Ramp ID	1	2	3	4	5
Daily Energy RR(BreakPoint)	20	75			
Daily Energy RR(Ramp Up)	0.3	5			
Daily Energy RR(Ramp Down)	10	10			

2. For an hour that you have entered a *price-quantity pair*, enter up to 5 hourly ramp rate breakpoints and associated ramp up and ramp down values starting with the first column.

All ramp rate values are in MW to one decimal place. Ramp up and down MW are per minute values.

<input type="button" value="Collapse All"/>	<input type="button" value="Clear Hours"/>	<input type="button" value="Copy Hours"/>	<input type="button" value="Detach"/>					
Energy Ramp Rate ID	1	2	3	4	5			
Energy Ramp Rate ID	1	2	3	4	5			
RR(Break Point)	60	205						
RR(Ramp Up)	0.5	0.2						
RR(Ramp Down)	2	1						

For any hour that you have submitted a *price-quantity pair* and your resource type is allowed to submit *operating reserve offers*, you must submit a corresponding **OR Ramp Rate**. Enter the ramp rate as MW per minute, rounded to one decimal place. Refer to MM 4.1 s.3.1.3 for more information.

<input type="button" value="View"/>	<input type="button" value="Expand All"/>	<input type="button" value="Collapse All"/>	<input type="button" value="Clear Hours"/>	<input type="button" value="Copy Hours"/>	<input type="button" value="Detach"/>					
18	19	20	Energy Ramp Rate ID	1	2	3	4	5	OR Ramp Rate (Mwh)	
									7	

3.2.2 Dispatch Data Parameters that are not Applicable

There are a number of dispatch data parameters that are not applicable to dispatchable generators or virtual generators. The input fields for the following parameters should be left blank:

- NERC Tag ID
- Tie Point
- Capacity Transaction Flag

3.3 Entering the Same Offer for Multiple Hours

An efficient way to copy the information from a chosen hour to other selected hours is to use the **Copy Hours** button. Therefore, if you submit the same hourly *offer* information for multiple hours in a day, complete the steps below.

1. Click **Copy Hours** after completing your *price-quantity pairs* and other *dispatch data* for a single hour.

View ▾	Expand All	Collapse All	Clear Hours	Copy Hours	Detach							
	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6	7
Hour 1 ▾	▾		▾	▾								
					P/Q Pair ID	1	2	3	4	5	6	7
					Price	-10	-10	25	100	250		
					Quantity	0	60	115	200	205		

2. In the drop-down next to **From**, select the hour you wish to copy.

From : 1 ▾

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

3. Select the hours you wish to copy the *offers* to, or select **All**, then click **Copy Data to Selected Hour(s)**.

The screenshot shows a dialog box titled "Copy Hours". It contains a "To:" section with a list of hours from 1 to 24. Hours 2, 3, 4, and 5 are selected with checkmarks. The "From:" dropdown is set to 1. The "Copy Data to Selected Hour(s)" button is circled in red.

4. Confirm your selection then click Yes to proceed.

The screenshot shows a dialog box titled "Confirm Copy Hours". The text inside reads: "Hour 1 will be copied to hour(s) 2, 3, 4, 5. Are you sure you wish to continue?". The "Yes" button is circled in red.

The *price-quantity pairs* and other *dispatch data* are copied to the hours selected.

View ▾	Expand All	Collapse All	Clear Hours	Copy Hours	Detach					
	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5
▽ Hour 1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
					P/Q Pair ID	1	2	3	4	5
					Price	-10	-10	25	100	250
					Quantity	0	60	115	200	205
▽ Hour 2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
					P/Q Pair ID	1	2	3	4	5
					Price	-10	-10	25	100	250
					Quantity	0	60	115	200	205
▽ Hour 3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>						
					P/Q Pair ID	1	2	3	4	5
					Price	-10	-10	25	100	250
					Quantity	0	60	115	200	205

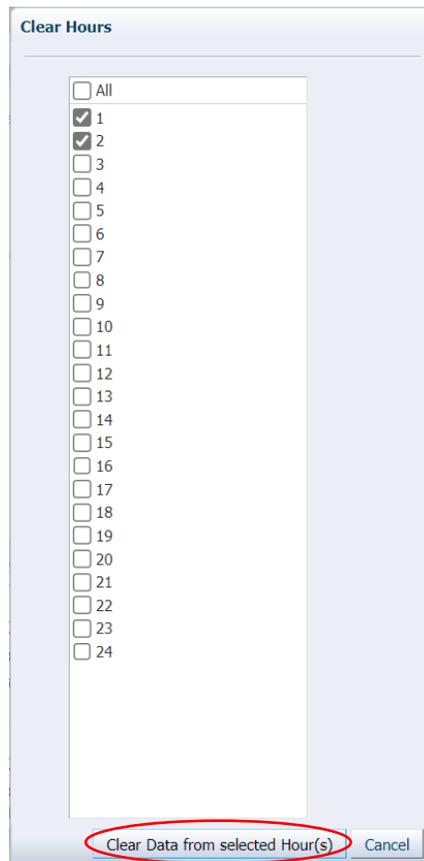
3.4 Clearing Data from Multiple Hours

Rather than deleting each *price-quantity pair* and other *dispatch data* for any hour(s) or all hours, you can easily delete all *offers* using the **Clear Hours** button.

1. Click **Clear Hours** to remove all *offer* data for any hour(s) or all hours.

View ▾	Expand All	Collapse All	Clear Hours	Copy Hours	Detach							
	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6	7
▽ Hour 1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>								
					P/Q Pair ID	1	2	3	4	5	6	7
					Price	-10	-10	25	100	250		
					Quantity	0	60	115	200	205		

2. Select the hours you wish to clear *offers* for, or select **All**, then click **Clear Data from selected Hour(s)**.



Clear Hours

All

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

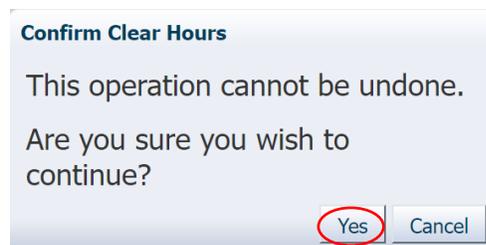
22

23

24

Clear Data from selected Hour(s) Cancel

3. Click **Yes** to proceed.



Confirm Clear Hours

This operation cannot be undone.

Are you sure you wish to continue?

Yes Cancel

The *price-quantity pairs*, and other *dispatch data*, are cleared from the hours selected.

3.5 Submitting Your Energy Offer

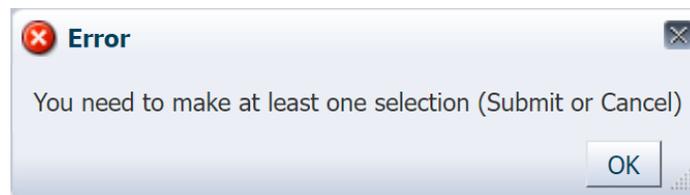
Once you have finished entering your *offer* data you are ready to submit your *offer* to the IESO. Complete the following steps to submit your *offer*:

1. Verify that the *offer* information is correct and complete.

- Select **Submit** from the drop-down next to the **Hour** number for the hours that you are submitting as part of your *offer*.

View ▾ Expand All Collapse All Clear Hours Copy Hours Detach											
	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6
Hour 1	Submit ▾										
					P/Q Pair ID	1	2	3	4	5	6
					Price	-10	-10	25	100	250	
					Quantity	0	60	115	200	205	

- Otherwise, you may see the following error message when attempting to submit your *offer* to the IESO:



- Click **Submit** to send your *offer* to the IESO.

Real Time Energy Market (RTEM)

Bid Type : Normal Standing

Market Participant : ▾

Delivery Date : 2024/03/20

Resource Type : ▾

Standing Day Type : ALL ▾

Resource Name : ▾

Load Data **Submit**

- You will receive a pop-up within a few moments of submitting your *offer*, displaying the status of your *offer*. Review the **Submission Result** screen to ensure that your *offers* for all hours have been successfully updated and applied. Please note that while not applicable to **Normal offers**, **Standing Day Type** will return **ALL** in the output file due to default settings.

Submission Result

File ▾

Market Participant :

Resource Name :

Bid/Offer Type : Normal

Standing Day Type : ALL

Update Transaction ID : 41VBP7uc

Cancel Transaction ID :

Severity	Hour	Action	Code	Description
INFO		Update	PMPROC_I_SUBMIT-SUCCESS	Successfully processed the RTEM submission.

Export to Excel

- Click **Export to Excel** to produce a spreadsheet of the **Submission Result** screen, or take a screen print for your records and/or record the **Update Transaction ID** number. The **Submission Result** screen cannot be retrieved again.

A sample Excel export is included below:

Market Participant :						
Resource Name :						
Bid/Offer Type :	Normal					
Standing Day Type :	ALL					
Update Transaction ID :	4IVBP7uc					
Cancel Transaction ID :						
		Severity	Hour	Action	Code	Description
		INFO		Update	PMPROC_I_SUBMIT-SUCCESS	Successfully processed the RTEM submission.

4. Revising and Cancelling Energy Offers

Initial *offers* may be revised provided the changes follow the rules for revised *offers*. See *Market Rules* Chapter 7 and *Market Manual* 4.1 for more information regarding submitting revised *offers* or cancelling *offers*.

Keep in mind that if you have an *operating reserve offer* associated with your *energy offer*, you must cancel the *operating reserve offer* before the system will allow you to cancel your *energy offer*.

4.1 Retrieving Your Energy Offer

The easiest way to revise or cancel your *offers* is to first retrieve the *offers*. To retrieve your *offers*, complete the following steps:

1. Select **Real Time Energy Market (RTEM)** under **Markets** from the menu on the left side of the EMI.

Screenshot to be included after removal of Bilateral

2. Select the **Bid Type** of the *offer* you wish to retrieve.



The screenshot shows the 'Real Time Energy Market (RTEM)' interface. The 'Bid Type' section is highlighted with a red circle, showing two radio button options: 'Normal' (selected) and 'Standing'. Other visible fields include 'Delivery Date' (2024/03/20), 'Standing Day Type' (ALL), 'Market Participant', 'Resource Type', and 'Resource Name', all with dropdown menus.

3. If you are submitting a **Normal offer**, select the **Delivery Date** of the *offer* you wish to retrieve. For standing *offers*, this field is not required and is therefore not selectable.

Real Time Energy Market (RTEM)

Bid Type : Normal Standing

Market Participant :

Delivery Date : 2024/03/20

Resource Type :

Standing Day Type : ALL

Bid/Offer Submission Information

Expiry Date : yyyy/mm/dd

March 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

If you select the **Delivery Date** after having already selected the **Resource Type**, and **Resource Name**, you may have to select the correct **Resource Type** and **Resource Name** again. EMI changes the resource type and resource name lists based on the delivery date.

4. If you are retrieving a standing *offer*, select the **Standing Day Type**. If your standing *offer* is for all days of the week, select **ALL**. Otherwise, select the appropriate day of the week to which the standing *offer* applies.

Real Time Energy Market (RTEM)

Bid Type : Normal Standing

Delivery Date : yyyy/mm/dd

Standing Day Type : ALL

Bid/Offer Submission

ALL
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday

yyyy/mm/dd

Note that if you have previously retrieved data for another resource on this screen, you will need to clear the **Expiry Date** field or input the matching **Expiry Date** for the resource you are retrieving data for.

The screenshot shows the 'Real Time Energy Market (RTEM)' interface. It includes a 'Bid Type' section with radio buttons for 'Normal' and 'Standing' (selected). Below this are 'Delivery Date' and 'Standing Day Type' fields. The 'Standing Day Type' is set to 'ALL'. A 'Bid/Offer Submission Information' section at the bottom features an 'Expiry Date' field, which is circled in red. The 'Expiry Date' field contains the placeholder text 'yyyy/mm/dd'.

5. Click the drop-down next to **Market Participant** to see a list of the *market participants* on whose behalf you are authorized to enter *dispatch data*.

Choose the **Market Participant** for which you wish to retrieve an energy *offer* then click the drop-down next to **Resource Type** and select either **GENERATOR**, **PSEUDO_UNIT** or **VIRTUAL-GENERATOR**, as required.

This screenshot shows a dropdown menu for 'Resource Type'. The menu is open, displaying a list of options: 'GENERATOR', 'INJECTION', 'OFF_TAKE', 'PSEUDO_UNIT', 'VIRTUAL-GENERATOR', and 'VIRTUAL-LOAD'. The 'GENERATOR' option is currently selected and highlighted.

6. Click the drop-down next to **Resource Name** and select the facility for which you are retrieving an *offer*.

This screenshot shows the 'Resource Name' dropdown menu, which is circled in red. The menu is currently closed, showing only the placeholder text 'Resource Name :'. The other fields in the form, 'Market Participant' and 'Resource Type', are also visible but not selected.

7. Click **Load Data** to populate the screen with the data from the *offer* you are retrieving.

Real Time Energy Market (RTEM)

Bid Type : Normal Standing

Market Participant :

Delivery Date : 2024/03/20

Resource Type :

Standing Day Type : ALL

Resource Name :

Load Data

4.2 Revising Your Energy Offer

Once you have retrieved your *offer*, you can revise the data as necessary. Below is an example of what you will see after clicking **Load Data** to retrieve your *offer*.

Click **Expand All** to see the submission section for every hour. Alternatively, click the triangle next to the **Hour** number to expand any individual hours.

Real Time Energy Market (RTEM)

Bid/Offer Submission Information

Expiry Date : yyyy/mm/dd

Maximum Daily Energy Limit (MWh) :

Thermal State :

Maximum Daily Energy Reason Code :

Minimum Daily Energy Limit (MWh) :

Daily Energy Ramp ID

	1	2	3	4	5
Daily Energy RR(BreakPoint)	20	75			
Daily Energy RR(Ramp Up)	0.3	5			
Daily Energy RR(Ramp Down)	10	10			

View ▾ **Expand All** Collapse All Clear Hours Copy Hours Detach

	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Hour 1	⌵																							
Hour 2	⌵																							
Hour 3	⌵																							
Hour 4	⌵																							
Hour 5	⌵																							
Hour 6	⌵																							
Hour 7	⌵																							
Hour 8	⌵																							

To revise your *offer*, follow these steps:

1. Ensure the **Delivery Date** represents the *dispatch day* of the *offer* you wish to revise.
2. Select **Submit** from the drop-down next to the hour number for the hours that you are revising.

View ▾ Expand All Collapse All Clear Hours Copy Hours Detach

	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6
Hour 1	Submit ⌵										
					P/Q Pair ID	1	2	3	4	5	6
					Price	-10	-10	25	100	250	
					Quantity	0	60	115	200	205	

If you wish to revise a portion of your *offer* and cancel a portion of your *offer*, you can do so in the same submission. Simply select **Cancel** for those hours that you are cancelling and follow the steps outlined in Section 4.3, Cancelling Your Offer.

3. Edit the *price-quantity pairs* and other *dispatch data* as required.
4. Select the appropriate **Reason Code** from the drop-down.

Min Hourly Output	Hourly Must Run	Reason Code	Other Reason	VG Forecast Qua
<input type="text"/>	<input type="text"/>	<input type="text" value="▼"/>	<input type="text"/>	<input type="text"/>
		FO-ST		
		LRPO		
		MPM-EORLI		
		WITHDRAW		
<input type="text"/>	<input type="text"/>	OTHER	<input type="text"/>	<input type="text"/>
		ERPO		
		FD		
		FO		

The following table defines the various reason codes available.

Table 1 | Reason Codes for Revising Offers¹

Reason Code	Description
FO	<i>Forced Outage</i>
FD	Forced Derating
FO-ST	<i>Forced Outage on Steam Turbine of Pseudo-unit</i>
ERPO	Early Return from <i>Planned Outage</i>
LRPO	Late Return from <i>Planned Outage</i>
MPM-EORLI	Market Power Mitigation Energy Offer Reference Level Increase
WITHDRAW	Withdrawal from a commitment for equipment issues and failure
OTHER	Complete the Other Reason field

¹ Refer to MM 4.1 Appendix B for the conditions under which a reason code is required, and additional information and requirements for each condition.

If you select **OTHER**, you must also complete the **Other Reason** field. This is a free text field which allows you to enter a reason in your own words using up to 128 characters.

- Repeat this process for each hour requiring a reason.
- Click **Submit** to send your revised *offer* to the IESO.

- You will receive a pop-up within a few moments of submitting your revised offer, displaying the status of your offer. Review the **Submission Result** screen to ensure that your offers for all hours have been successfully updated and applied. Please note that while not applicable to **Normal offers**, **Standing Day Type** will return **ALL** in the output file due to default settings.

- Click **Export to Excel** to produce a spreadsheet of the **Submission Result** screen, or take a screen print for your records and/or record the **Update Transaction ID** number. The **Submission Result** screen cannot be retrieved again.

A sample Excel export is included below:

Market Participant :						
Resource Name :						
Bid/Offer Type :	Normal					
Standing Day Type :	ALL					
Update Transaction ID :	4ZzBP7qS					
Cancel Transaction ID :						
		Severity	Hour	Action	Code	Description
		INFO		Update	PMPROC_I_SUBMIT-SUCCESS	Successfully processed the RTEM submission.

- Review your day-ahead, pre-dispatch and 5-minute reports, as applicable, to see which of your *offers* have been scheduled.

4.3 Cancelling Your Energy Offer

Once you have retrieved your *offer*, you can cancel the data as necessary. Below is an example of what you will see after clicking **Load Data** to retrieve your *offer*.

Click **Expand All** to see the *price-quantity pairs* and other *dispatch data* for every hour. Alternatively, click the triangle next to the **Hour** number to expand any individual hours.

Real Time Energy Market (RTEM)
 Bid/Offer Submission Information

Expiry Date : Maximum Daily Energy Limit (MWh) : Thermal State :

Maximum Daily Energy Reason Code : Daily Energy Ramp ID

Minimum Daily Energy Limit (MWh) : Daily Energy RR(BreakPoint)

Daily Energy RR(Ramp Up)

Daily Energy RR(Ramp Down)

View ▾ **Expand All** Collapse All Clear Hours Copy Hours Detach

	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Hour 1	▼		▼	▼																				
Hour 2	▼		▼	▼																				
Hour 3	▼		▼	▼																				
Hour 4	▼		▼	▼																				
Hour 5	▼		▼	▼																				
Hour 6	▼		▼	▼																				
Hour 7	▼		▼	▼																				
Hour 8	▼		▼	▼																				

To cancel your *offer*, follow these steps:

1. Ensure the **Delivery Date** represents the date of the *offer* you wish to cancel.
2. Select **Cancel** from the drop-down next to the hour number for the hours that you are cancelling. Use **Copy Hours** after selecting **Cancel** for one hour to copy that selection for every hour if you plan to cancel the entire *offer*.

View ▾ **Expand All** Collapse All Clear Hours Copy Hours Detach

	Submit/Cancel	NERC Tag ID	Tie Point	Virtual Transaction Zonal Trading Entity	P/Q Pair ID	1	2	3	4	5	6	7
Hour 1	Cancel ▼		▼	▼								
					P/Q Pair ID	1	2	3	4	5	6	7
					Price	-10	-10	25	100	250		
					Quantity	0	60	115	200	205		
Hour 2	Cancel ▼		▼	▼								
					P/Q Pair ID	1	2	3	4	5	6	7
					Price	-10	-10	25	100	250		
					Quantity	0	60	115	200	205		

If you wish to revise a portion of your *offer* and cancel a portion of your *offer*, you can do so in the same submission. Simply select **Submit** for those hours that you are revising and follow the steps outlined in Section 4.2, Revising Your Offer.

- Select the appropriate **Reason Code** using the drop-down. The following reason code, MPM-EORLI, is not valid for cancellations, only for revisions.

Min Hourly Output	Hourly Must Run	Reason Code	Other Reason	VG Forecast
<input type="text"/>	<input type="text"/>	<input type="text" value="▼"/>	<input type="text"/>	<input type="text"/>
		FO-ST		
		LRPO		
		MPM-EORLI		
		WITHDRAW		
		OTHER		
<input type="text"/>	<input type="text"/>	ERPO	<input type="text"/>	<input type="text"/>
		FD		
		FO		

The following table defines the various reason codes available.

Table 2 | Reason Codes for Cancelling Offers²

Reason Code	Description
FO	<i>Forced Outage</i>
FD	Forced Derating
FO-ST	<i>Forced Outage on Steam Turbine of Pseudo-unit</i>
ERPO	Early Return from <i>Planned Outage</i>
LRPO	Late Return from <i>Planned Outage</i>
WITHDRAW	Withdrawal from a commitment for equipment issues and failure
OTHER	Complete the Other Reason field

If you select **OTHER**, you must also complete the **Other Reason** field. This is a free text field which allows you to type in the reason in your own words using up to 128 characters.

- Repeat this process for each hour requiring a reason.

² Refer to MM 4.1 Appendix B for the conditions under which a reason code is required, and additional information and requirements for each condition.

- Click **Submit** to send your cancelled offer to the IESO.

Real Time Energy Market (RTEM)

Bid Type : Normal Standing

Market Participant :

Delivery Date : 2024/03/20

Resource Type :

Standing Day Type : ALL

Resource Name :

Load Data **Submit**

- You will receive a pop-up within a few moments of submitting your cancelled *offer* displaying the status of your *offer*. Review the **Submission Result** screen to ensure that your *offers* for all applicable hours have been successfully cancelled. Please note that while not applicable to **Normal offers**, **Standing Day Type** will return **ALL** in the output file due to default settings.

Submission Result

File ▾

Market Participant :

Resource Name :

Bid/Offer Type : Normal

Standing Day Type : ALL

Update Transaction ID :

Cancel Transaction ID : 4wbBP7qp

Severity	Hour	Action	Code	Description
INFO		Cancel	PMPROC_I_CANCEL-SUCCESS	Successfully processed the RTEM cancellation.

Export to Excel

- Click **Export to Excel** to produce a spreadsheet of the **Submission Result** screen, or take a screen print for your records and/or record the **Cancel Transaction ID** number. The **Submission Result** screen cannot be retrieved again.

A sample Excel export is included below:

Market Participant :						
Resource Name :						
Bid/Offer Type :	Normal					
Standing Day Type :	ALL					
Update Transaction ID :						
Cancel Transaction ID :	4wbBP7qp					
		Severity	Hour	Action	Code	Description
		INFO		Cancel	PMPROC_I_CANCEL-SUCCESS	Successfully processed the RTEM cancellation.

- Review your day-ahead, pre-dispatch and 5-minute reports, as applicable, to see which of your *offers* have been scheduled.



References

Document Title	Document ID
Introduction to Ontario's Physical Markets	
Market Rules Chapter 7 System Operations and Physical Markets	MDP_RUL_0002_07
Market Manual 4: Market Operations, Part 4.1: Submitting Dispatch Data in the Physical Markets	MDP_PRO_0027



Related Documents

Document Title	Document ID
Energy Market Interface - Submitting, Revising and Cancelling Energy Bids	
Energy Market Interface - Submitting, Revising and Cancelling Import Offers and Export Bids	
Energy Market Interface - Submitting, Revising and Cancelling Schedules and Forecasts	
Energy Market Interface - Submitting, Revising and Cancelling Operating Reserve Offers	
Energy Market Interface – Submitting and Revising Daily Dispatch Data	
Energy Market Interface – Submitting and Revising Forebay Dispatch Data	

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